# ANNUAL CORPORATE GOVERNANCE REPORT

### **LISTED COMPANIES**

Issuer's identification data: Indra

Year ended: 31 December, 2017 CIF (Tax Id. No.): A-28599033

Company name: Indra Sistemas, S.A.
Registered Office: Avenida Bruselas, 35,
Alcobendas, Madrid

THIS DOCUMENT CONTAINS THE ANNUAL CORPORATE GOVERNANCE REPORT SUBMITTED TO THE Comisión Nacional del Mercado de Valores ("SPANISH SECURITIES MARKET COMMISSION" or "CNMV") PURSUANT TO THE FORM PRESCRIBED BY THE CNMV; ADDITIONALLY, THIS REPORT CONTAINS ALL COMMENTARIES AND NOTES FOR EACH SECTION TO FACILITATE ITS UNDERSTANDING.

#### ANNUAL CORPORATE GOVERNANCE REPORT FOR LISTED COMPANIES

### **A - OWNERSHIP STRUCTURE**

## A.1 Complete the table below with details of the capital stock of the Company:

| Date of last<br>change | Share capital<br>(Euros) | Number of shares | Number of voting rights |
|------------------------|--------------------------|------------------|-------------------------|
| 18 May 2017            | 35,330,880.40            | 176,654,402      | 176,654,402             |

## Please indicate whether there are different classes of shares with different associated rights:

| Yes | No |
|-----|----|
|-----|----|

| Class | Number of Shares | Par Value | Number of Votes | Associated Rights |
|-------|------------------|-----------|-----------------|-------------------|
|       |                  |           |                 |                   |

## A.2 Please provide details of the Company's significant direct and indirect Shareholders at year end, excluding any Directors:

|                                                              | Direct Voting | Indirect Voting Rights                                          | % of total         | voting rights |
|--------------------------------------------------------------|---------------|-----------------------------------------------------------------|--------------------|---------------|
| Name of Shareholder                                          | Rights        | Name of Shareholder with Direct Rights                          | Number of<br>Votes |               |
| Sociedad Estatal de<br>Participaciones<br>Industriales, S.A. | 33,057,734    |                                                                 | 0                  | 18.71         |
| Corporación<br>Financiera Alba, S.A.                         | 18,587,155    |                                                                 | 0                  | 10.52         |
| FMR LLC <sup>1</sup>                                         | 0             | FMR CO., INC                                                    | 15,134,382         | 8.57          |
| T. Rowe Price<br>Associates, Inc.                            | 0             | T. Rowe Price<br>International LTD                              | 8,956,819          | 5.07          |
| Allianz Global<br>Investors Gmbh <sup>2</sup>                | 0             | Investment funds<br>managed by Allianz<br>Global Investors Gmbh | 5,331,124          | 3.02          |
| Schroders PLC                                                | 0             | Schroders Investment<br>Management Limited                      | 5,655,181          | 3.20          |
| Norges Bank <sup>3</sup>                                     | 5,251,851     |                                                                 | 0                  | 2.97          |

<sup>&</sup>lt;sup>1</sup> Additionally, Shareholder FMR LLCC has voting rights amounting to 0.791% arising from financial instruments.

<sup>&</sup>lt;sup>2</sup> Additionally, Shareholder Allianz Global Investors Gmbh has voting rights amounting to 0.399% arising from financial instruments.

<sup>&</sup>lt;sup>3</sup> Additionally, Shareholder Norges Bank has voting rights amounting to 1.082% arising from financial instruments.

## Please indicate significant changes in company shareholder (hereinafter "Shareholder") composition during the fiscal year:

| Name of Shareholder                                 | Date of       | Description                       |
|-----------------------------------------------------|---------------|-----------------------------------|
|                                                     | Transaction   |                                   |
| Norges Bank                                         | 02 Jan 2017   | Dropped below 3% equity interest  |
| Norges Bank                                         | 03 Jan 2017   | Surpassed 3% equity interest      |
| Norges Bank                                         | 05 Jan 2017   | Dropped below 3% equity interest  |
| Schroders PLC                                       | 10 Jan 2017   | Surpassed 3% equity interest      |
| Schroders International Selection Fund              | 10 Jan 2017   | Surpassed 3% equity interest      |
| Norges Bank                                         | 19 Jan 2017   | Surpassed 3% equity interest      |
| Norges Bank                                         | 23 Jan 2017   | Dropped below 3% equity interest  |
| Norges Bank                                         | 27 Jan 2017   | Surpassed 3% equity interest      |
| Norges Bank                                         | 30 Jan 2017   | Dropped below 3% equity interest  |
| Norges Bank                                         | 31 Jan 2017   | Surpassed 3% equity interest      |
| Norges Bank                                         | 06 Feb 2017   | Dropped below 3% equity interest  |
| Norges Bank                                         | 22 Feb 2017   | Surpassed 3% equity interest      |
| Norges Bank                                         | 23 Feb 2017   | Dropped below 3% equity interest  |
| Orbis Allan Gray Limited                            | 24 Feb2017    | Dropped below 1% equity interest  |
| Norges Bank                                         | 13 March 2017 | Surpassed 3% equity interest      |
| Norges Bank                                         | 14 March 2017 | Dropped below 2% equity interest  |
| Norges Bank                                         | 15 March 2017 | Surpassed 3% equity interest      |
| Norges Bank                                         | 21 March 2017 | Dropped below 3% equity interest  |
| Sociedad Estatal de Participaciones<br>Industriales | 25 April 2017 | Dropped below 20% equity interest |
| FMR LLC                                             | 28 April 2017 | Dropped below 10% equity interest |
| T. Rowe Price International Funds, Inc.             | 30 May 2017   | Surpassed 3% equity interest      |
| Norges Bank                                         | 30 June 2017  | Surpassed 3% equity interest      |
| Norges Bank                                         | 20 July 2017  | Dropped below 3% equity interest  |
| Norges Bank                                         | 21 July 2017  | Surpassed 3% equity interest      |
| Allianz Global Investors Gmbh                       | 28 Sept 2017  | Dropped below 3% equity interest  |
| T. Rowe Price Associates, Inc.                      | 13 Dec 2017   | Surpassed 5% equity interest      |
| Norges Bank                                         | 13 Dec 2017   | Dropped below 3% equity interest  |

In addition, significant Shareholder Corporación Financiera Alba reported on 6 March 2017 that it had taken over its wholly owned subsidiary Alba Participaciones, S.A., prior direct owner of equity in Indra Sistemas, S.A., and Corporación Financiera Alba, S.A. became the direct owner of said equity interest.

## A.3 In the following tables, list the members of the Board of Directors (hereinafter "Directors") with voting rights in the company:

| Name of Director                      | Number of Direct<br>Votes | Number of Indirect<br>Votes | Percentage of<br>Voting Rights |
|---------------------------------------|---------------------------|-----------------------------|--------------------------------|
| Fernando Abril-Martorell<br>Hernández | 66,006                    | 0                           | 0.037                          |
| Daniel García-Pita<br>Pemán           | 69,089                    | 12,600                      | 0.046                          |
| Juan Carlos Aparicio<br>Pérez         | 15,280                    | 0                           | 0.009                          |
| Enrique de Leyva Pérez                | 10,619                    | 0                           | 0.006                          |

| Silvia Iranzo Gutiérrez                    | 853    | 0 | 0.000 |
|--------------------------------------------|--------|---|-------|
| Luis Lada Díaz                             | 39,417 | 0 | 0.022 |
| Juan March de la Lastra                    | 33,716 | 0 | 0.019 |
| Santos Martínez-Conde<br>Gutierrez-Barquín | 24,148 | 0 | 0.014 |
| Adolfo Menéndez<br>Menéndez                | 16,756 | 0 | 0.009 |
| María Rotondo Urcola                       | 959    | 0 | 0.001 |
| Cristina Ruiz Ortega                       | 11,945 | 0 | 0.007 |
| Ignacio Santillana del<br>Barrio           | 30,954 | 0 | 0.018 |
| Alberto Terol Esteban                      | 36,634 | 0 | 0.021 |

| Total percentage of voting rights held by the Board of Directors | 0.209 |
|------------------------------------------------------------------|-------|
|                                                                  |       |

### Please complete the following tables with details regarding members of the company's Board of Directors who own company share options:

|                  |                            | Indirect R                                      | Rights                | Number of            | Percentage of          |
|------------------|----------------------------|-------------------------------------------------|-----------------------|----------------------|------------------------|
| Name of Director | Number of Direct<br>Rights | Name of<br>Shareholder<br>with Direct<br>Rights | Number<br>of<br>Votes | Equivalent<br>Shares | Total Voting<br>Rights |
|                  |                            |                                                 |                       |                      |                        |

# A.4 If applicable, indicate any family, commercial, contractual or corporate relationships that exist among significant shareholders to the extent that they are known to the company, unless they are insignificant or arise in the ordinary course of business:

| Name of Related Party | Nature of Relationship | Brief Description |
|-----------------------|------------------------|-------------------|
|                       | -                      |                   |

# A.5 If applicable, indicate any commercial, contractual or corporate relationships that exist between significant shareholders and the company and/or group, unless they are insignificant or arise in the ordinary course of business:

| Name of Related Party | Nature of Relationship | Brief Description |
|-----------------------|------------------------|-------------------|
|                       |                        |                   |

A.6 Indicate whether the Company has been notified of any shareholder agreements that may affect it, in accordance with Articles 530 and 531 of the Ley de Sociedades de Capital ("Corporate Enterprises Act" or "LSC"). If so, describe these agreements and list the party shareholders:

| Yes [ | No |  |
|-------|----|--|
|-------|----|--|

| Parties to the Shareholder<br>Agreement                                                                     | Percentage of Affected Shares                                                                                                                                | Brief Description of the<br>Agreement                                              |
|-------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|
|                                                                                                             | ompany is aware of any coo<br>ovide a brief description:                                                                                                     | rdinated actions among i                                                           |
| Ye                                                                                                          | s No                                                                                                                                                         |                                                                                    |
| Parties to the Coordinated Act                                                                              | Developed of Affects of Change                                                                                                                               | Brief Description of the                                                           |
| Tarties to the Coordinated Act                                                                              | Percentage of Affected Shares                                                                                                                                | Agreement                                                                          |
|                                                                                                             |                                                                                                                                                              |                                                                                    |
| If any of the aforement modified or terminated  A.7 Indicate whether exercise control of the Ley de Mercado | cioned agreements or coord during the year, please specially any individual or compare the Company in accorded to the Valores ("Spanish lease identify them: | inated acts have been ecify expressly:  apany exercises or mordance with Article 4 |
| If any of the aforement modified or terminated  A.7 Indicate whether exercise control of the Ley de Mercado | ioned agreements or coord during the year, please spearany individual or company in accordes de Valores ("Spanish lease identify them:                       | inated acts have been ecify expressly:  apany exercises or mordance with Article 4 |

## A.8 Complete the following table with details of the company's treasury shares:

Remarks

### At the close of the fiscal year:

| Number of Direct Shares | Number of Indirect Shares (*) | Total Percentage of Share<br>Capital |
|-------------------------|-------------------------------|--------------------------------------|
| 813,376                 |                               | 0.46                                 |

<sup>\*</sup> Result for treasury share transactions in fiscal 2017 was a profit of 269m  $\in$ .

### (\*) through:

| Name of Direct Shareholder | Number of Direct Shares |
|----------------------------|-------------------------|
|                            |                         |
| Total:                     |                         |

### Explain any significant changes during the fiscal year, as described in Royal Decree 1362/2007:

#### Explain significant changes

**06 Feb 2017-** 1,670,481 shares acquired, 1.018% capital stock.

**24 Apr 2017**- 1,209,530 shares acquired, 0.737% capital stock, update of issuer's voting rights.

**23 May 2017-**1.539.376 shares acquired. 0.873% capital stock, update of issuer's voting rights.

**05 July 2017-** 1,820,614 shares acquired, 1.031% capital stock.

**28 Aug 2017-** 1,774,099 shares acquired, 1,004% capital stock.

**31 Oct 2017-** 1,812,059 shares acquired, 1.026% capital stock.

**18 Dec 2017-** 1,787,826 shares acquired, 1.012% capital stock.

# A.9 Provide a detailed description of the conditions and terms of the authority given to the Board of Directors (hereinafter, the "Board") at the Annual Shareholders Meeting (hereinafter, "Meeting") to issue, repurchase, or alienate treasury shares:

At the Meeting held on 25 June 2015, under Item 6 of the agenda and with a favourable vote of 99.87% of the capital present, the Shareholders agreed:

"To authorise the Board of Directors, in accordance with the provisions of Articles 146 and 509 of the LSC, to buy back the Company's own shares (as well as pre-emptive rights to the same) in one or more tranches, either directly or through subsidiaries, by any means allowed by law, with the express authority to sell or cancel them.

This authority shall be subject to the following conditions:

- (i) The nominal value of any treasury shares acquired under this authority, when added to the treasury shares already possessed by the purchasing entity and its affiliates, may not exceed 10% of nominal capital.
- (ii) The minimum acquisition price or the minimum amount of consideration to be paid shall be the par value of the shares acquired and the maximum acquisition price or the maximum amount of consideration to be paid shall be listed price of the acquired shares on a regulated secondary market at the time of acquisition.
- (iii) Acquisition of shares must not result in a reduction of equity below the sum of the value of treasury shares plus reserves which are unavailable either by applicable law or by the Bylaws.

It is specifically provided that the acquired shares or option rights to those shares may be subsequently granted to Directors, management personnel and employees of the Company.

This authorisation is valid for 5 years as of the date of approval and supersedes in all respects the previous authorisation approved at the Annual Shareholders Meeting held on 24 June 2010."

### A.9.bis Estimated Working Capital

|                           | %      |
|---------------------------|--------|
| Estimated Working Capital | 45.02% |

| A.10 Indicate whether there are any restrictions placed on transfer of shares and/or any restrictions on voting rights. In particular, indicate the existence of any type of restriction that may inhibit a takeover attempt of the company through acquisition of its shares on the market.                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Yes No No                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| The Bylaws contain no restrictions on transfer of shares and contain no restrictions on voting rights.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| The Company is aware that on 17 May 2017 the <i>Ministerio de Economía</i> notified a foreign investor of the need to seek regulatory authorisation due to significant capital participation in Indra in accordance with <i>Real Decreto 664/1999</i> regarding foreign investors, which requires that such authorisation be obtained by non-residents in order to acquire significant holdings or that holding which allow the investor to directly or indirectly be part of the governing body of a listed company which engages in business related to National Defence. Said authorization was sought and granted pursuant to a resolution of the Spanish Council of Ministers ( <i>Consejo de Ministros</i> ) on 23 February 2018. |
| Description of Restrictions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| A.11 Indicate if the Shareholders have resolved at a Meeting to adopt measures to neutralise a take-over bid pursuant to the provisions of Law 6/2007:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| Yes No                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| If so, please explain the measures approved and the terms under which such limitations would cease to apply:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| A.12 Indicate if the company has issued shares which are not traded on an EU regulated market.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Yes No                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| In October 2013 and September 2016 the Company issued bonds in the amount of 250 M€ each, convertible and/or exchangeable for Indra common shares but excluding preferential shareholder subscription rights and with maturity dates of 17 October 2018 and 7 October 2023, respectively. Said bonds are listed on an unregulated market (multilateral trading facility) called Freiverkehr on the Frankfurt Stock Exchange.                                                                                                                                                                                                                                                                                                            |
| For more information regarding bond issuances, see the Reports of Material Fact submitted to the CNMV on 8 October 2013 and 28 September 2016.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |

If so, please list each type of share and the rights and obligations conferred on each.

### **B. ANNUAL SHAREHOLDERS' MEETING**

|                                   | Yes 🗌                                                                                     | No                                                                                |
|-----------------------------------|-------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|
|                                   | % quorum different from<br>that contained in Article 193<br>LSC for general matters       | % quorum different from that contained in Article 194 LSC for special resolutions |
| uorum required on<br>st call      |                                                                                           |                                                                                   |
| uorum required on<br>nd call      |                                                                                           |                                                                                   |
|                                   | Description of differe                                                                    | nces                                                                              |
|                                   |                                                                                           |                                                                                   |
| manner of a                       | ether there are any                                                                       | differences in the comparesolutions and the manner escribed by the LSC and, if    |
| manner of a adopting cor          | ether there are any                                                                       | differences in the compares                                                       |
| manner of a adopting cor explain: | ether there are any<br>adopting corporate re<br>porate resolutions de                     | differences in the comparesolutions and the manner escribed by the LSC and, if    |
| manner of a adopting cor explain: | ether there are any adopting corporate reporate resolutions de                            | differences in the comparesolutions and the manner escribed by the LSC and, if    |
| manner of a adopting cor explain: | Yes  Supermajority different from that established in Article 201.2 LSC for Article 194.1 | differences in the comparesolutions and the manner escribed by the LSC and, if    |

Shareholders at Meetings have the right to decide all matters attributed to them by law or the Bylaws, in particular amendment of the Bylaws, except where, pursuant to applicable law, this power may be delegated to the Board of Directors.

in the event of amendment of the bylaws.

bylaws and any provisions in place to protect shareholders' rights

The Bylaws do not contain any provisions regarding adoption of resolutions amending the Bylaws in conflict with that contained in the current version of the LSC. Specifically, in accordance with Article 194 LSC, in order for the Bylaws to be validly amended at either an Annual or at an Extraordinary Meeting, at first call there must be agreement of Shareholders present either in person or by proxy that represents at least 50% of subscribed capital with voting rights; at second call 25% is sufficient. Additionally, in accordance with Article 201 LSC, in order to modify the Bylaws a two thirds majority of the voting capital in attendance must vote in favour whenever attendance at second call is between 25% and 50%.

## B.4 Give details of attendance at annual shareholder meetings held during the year of this report and the previous year:

|                             | Attendance Data         |                       |                                         |               |                |
|-----------------------------|-------------------------|-----------------------|-----------------------------------------|---------------|----------------|
| Date of Annual              | 0/ Dhysically           | 0/ Drosont by         | % Remote Voting Electronic Voting Other |               |                |
| Meeting                     | % Physically<br>Present | % Present by<br>Proxy |                                         |               | Total          |
| 29 June 2017                | 0.52                    | 51.86                 | 0.03                                    | 19.21         | 71.62          |
| 20 Feb 2017<br>30 June 2016 | 0.43<br>0.51            | 48.75<br>68.28        | 0.01<br>0.01                            | 21.30<br>0.65 | 70.49<br>69.45 |

| <b>B.5</b> | Indicate if the bylaws contain any restrictions requiring a minimum |
|------------|---------------------------------------------------------------------|
|            | number of shares to attend annual shareholder meetings:             |

|                             | Yes 🗌           | No        |    |  |  |
|-----------------------------|-----------------|-----------|----|--|--|
| Number of shares required t | to attend Annua | al Meetin | gs |  |  |

### **B.6** Repealed

B.7 State the address and manner of access to the page on the Company website where one may find information on corporate governance and other information regarding annual shareholder meetings that must be made available to shareholders through the company website.

The URL of the Company website is www.indracompany.com.

Under the "Accionistas e Inversores" tab ["Investor relations" on the English site] one may find, among other hot buttons, "Gobierno Corporativo" ["Corporate governance"] under which appears "Junta General de Accionistas" ["General Shareholders Meeting"] in a submenu.

### **C. COMPANY ADMINISTRATIVE STRUCTURE**

### **C.1** Board of Directors

## C.1.1 Maximum and minimum number of Directors established in the Bylaws:

| Maximum Number of Directors | 15 |
|-----------------------------|----|
| Minimum Number of Directors | 8  |

### **C.1.2** Please complete the following table regarding Directors:

| Name of Director                                | Natural<br>Person<br>Rep | Director<br>Category | Position on the Board                         | Date First<br>Named to<br>Board | Last Re-election<br>Date | Method of Selection to<br>Board       |
|-------------------------------------------------|--------------------------|----------------------|-----------------------------------------------|---------------------------------|--------------------------|---------------------------------------|
| Mr. Fernando<br>Abril-Martorell<br>Hernández    |                          | Executive            | Chairman                                      | 29 Jan 2015                     | 25 June 2015             | Annual Shareholders<br>Meeting        |
| Mr. Daniel García-<br>Pita Pemán                |                          | Independent          | Vice-chair                                    | 25 June 2009                    | 25 June 2015             | Annual Shareholders<br>Meeting        |
| Juan Carlos<br>Aparicio Pérez                   |                          | Proprietary          | Director                                      | 26 Sept 2013                    | 29 June 2017             | Annual Shareholders<br>Meeting        |
| Enrique de Leyva<br>Pérez                       |                          | Independent          | Director                                      | 30 April 2015                   | 25 June 2015             | Annual Shareholders<br>Meeting        |
| Silvia Iranzo<br>Gutiérrez                      |                          | Independent          | Director                                      | 29 June 2017                    | 29 June 2017             | Annual Shareholders<br>Meeting        |
| Luis Lada Díaz                                  |                          | Independent          | Director                                      | 21 June 2007                    | 30 June 2016             | Annual Shareholders<br>Meeting        |
| Juan March de la<br>Lastra                      |                          | Proprietary          | Director                                      | 29 July 2009                    | 30 June 2016             | Annual Shareholders<br>Meeting        |
| Santos Martínez-<br>Conde Gutiérrez-<br>Barquín |                          | Proprietary          | Director                                      | 27 June 2013                    | 30 June 2016             | Annual Shareholders<br>Meeting        |
| Adolfo<br>MenéndezMenén<br>dez                  |                          | Proprietary          | Director                                      | 26 Sept 2013                    | 29 June 2017             | Annual Shareholders<br>Meeting        |
| María Rotondo<br>Urcola                         |                          | Independent          | Director                                      | 29 June 2017                    | 29 June 2017             | Annual Shareholders<br>Meeting        |
| Cristina Ruiz<br>Ortega                         |                          | Executive            | Director                                      | 21 Dec 2017                     | 21 Dec 2017              | Board of Directors through cooptation |
| Ignacio<br>Santillana del<br>Barrio             |                          | Independent          | Director                                      | 21 June 2011                    | 29 June 2017             | Annual Shareholders<br>Meeting        |
| Alberto Terol<br>Esteban                        |                          | Independent          | Director /<br>Lead<br>Independent<br>Director | 24 June 2010                    | 26 June 2014             | Annual Shareholders<br>Meeting        |

| Total number of Directors | 13 |
|---------------------------|----|
|---------------------------|----|

## Indicate if any Directors have left the Board during the period subject to this report:

| Name of Director          |             | Date Director Left |
|---------------------------|-------------|--------------------|
| Isabel Aguilera Navarro   | Independent | 29 June 2017       |
| Rosa Sugrañes Arimany     | Independent | 29 June 2017       |
| Javier de Andrés González | Executive   | 21 Dec 2017        |

## C.1.3 Complete the following tables regarding the members of the Board and their categories:

### **EXECUTIVE DIRECTORS**

| Director Name                          | Position with the Company |
|----------------------------------------|---------------------------|
| Mr. Fernando Abril-Martorell Hernández | Chairman of the Board     |
| Cristina Ruiz Ortega                   | Managing Director for IT  |

| Total Number of Executive Directors | 2     |
|-------------------------------------|-------|
| Percentage of Board                 | 15.38 |

### **PROPRIETARY DIRECTORS**

| Name of Director                            | Name of Significant Shareholder Represented or Proposing Directorship |
|---------------------------------------------|-----------------------------------------------------------------------|
| Mr. Juan March de la Lastra                 | Corporación Financiera Alba, S.A.                                     |
| Mr. Santos Martínez-Conde Gutiérrez-Barquín | Corporación Financiera Alba, S.A.                                     |
| Mr. Juan Carlos Aparicio Pérez              | Sociedad Estatal de Participaciones Industriales (SEPI)               |
| Mr. Adolfo Menéndez Menéndez                | Sociedad Estatal de Participaciones Industriales (SEPI)               |

| Total Number of Proprietary Directors | 4     |
|---------------------------------------|-------|
| Percentage of the Board               | 30.76 |

### **INDEPENDENT DIRECTORS**

| Name of Director         | Profile                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|--------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Daniel García-Pita Pemán | Born in 1947. Lawyer. He has spent his entire career at the law firm of J & A Garrigues, which he joined in 1969 and where he was Managing Partner. He has served as Professor of Business Law at the Universidad Central de Madrid and as a member of the Governing Board of the Madrid Bar Association. Legal Counsel to numerous organisations and member of the Board of important listed companies, Indra among them, where he was non-member Secretary until 2009. He was Chairman of the Board of Andbank from 2015 to 2017 and member of the Board of Directors of Aegón España, S.A. until December 2017. Currently he is a director at DTS, Distribuidora de Televisión Digital. |

| Enrique de Leyva Pérez  | Born in Sevilla 1959. Graduated in Civil Engineering by the Polytechnic University of Madrid and MBA by the Columbia University with double major in Accounting and Finance. He is currently founder of the Magnum Group and Chairman and director of a variety of companies of the group (among others, Chairman of Grupo Itacare). He is member of the Advisory Board of Abante Asesores and Ambienta Sgr, S.p.A.  He has developed his professional carrier in Unión Fenosa, (1983-1986), McKinsey & Company, Inc. (1986-2006) where he chaired the Spanish subsidiary and Magnum Industrial Partners, S.L. where is partner since 2006. He has been Chairman of the Geriatros Group and Pretersa-Prenavisa, Chairman of Grupo Nace Schools, member of the Board of Centro Médico Teknon, S.L., Iberwind and Bio Oils, S.L., among other companies. |
|-------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                         | Born in 1956. Degree in Economics from the Universidad Autónoma de Madrid and graduate of the IESE Business School (Executive Management Program for Directors at the Spanish Central Bank). Member of the <i>Cuerpo Superior de Técnicos Comerciales y Economistas del Estado</i> within the Spanish Department of Commerce and member of the <i>Grupo Directivo</i> at the Spanish Central Bank.                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Silvia Iranzo Gutiérrez | Earlier, she was Spanish ambassador to Belgium from 2010 to 2012, Secretary of State for Commerce from 2008 to 2010, and head of Country Risk in the Department of International Affairs for the Spanish Central Bank from 2005 to 2008.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|                         | Additionally, she was a member of the Board of Directors of Tecnocom from 2016 to 2017; of Telefónica Internacional from 1992 to 1994; of Naviera Mallorquina from 1992 to 1994; of Cabitel from 1991 to 1992; of Banco Exterior UK from 1990 to 1992; and Eria from 1990 to 1992. Recipient of the Gran Cruz de la Orden del Mérito Civil.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|                         | Professor of Economics at CUNEF (Colegio Universitario de Estudios Financieros) and at IEB (Instituto de Estudios Bursátiles) in the Department of Business Administration and the Masters Program at Bolsa. She is a member of the Board of Directors of Instituto de Consejeros y Administradores (IC-A) as well as a member of the editorial board at the magazine <i>Economistas</i> .                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Luis Lada Díaz          | Born in 1949. Telecommunication Engineer and Académico de Número of the Royal Academy of Engineering, with a long career in Grupo Telefónica where he has been head of Telefónica Móviles and Telefónica de España. Additionally, he has been a director and leading member of many companies and organizations related to IT. He is an independent director and member of the audit committee at ENCE Energía y Celulosa, S.A., non-executive chairman of Banco Inversis, and an advisor to Assia Inc.                                                                                                                                                                                                                                                                                                                                                |
| María Rotondo Urcola    | She has spent most of her career at Grupo Santander (1990-2016) where for the last ten years she was in charge of Global Communications, Media and Technology, leading important strategic transactions in the sector such as the Orange-Jazztel tender offer, the listing Telesites on the Mexican stock exchange, and others. For 15 years prior to that, she was an investment analyst for Santander SVB, rising to the post of Director of Analysis, Europe. She also worked for two years in New York at the Spanish Chamber of Commerce as a market analyst and at Extebank as a risk analyst.                                                                                                                                                                                                                                                   |
|                         | From March until May 2017 she worked at Deloitte Financial Advisory, a company within the Deloitte Group, in the Technology,                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |

|                                      | Media and Telecommunications practice as Managing Director, rendering advice on Mergers and Acquisitions, Equity Capital Markets, Restructuring and Forensics.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|--------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                      | She is member of the Advisory Board for the Transformation with Purpose Fellowship at IE University and for Hotelab. She is a professor at the Instituto de Consejeros y Administradores (ICA) and BME (Bolsas y Mercados). She also performs strategic advisory work.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Mr. Ignacio Santillana del<br>Barrio | Born in 1948. Ph.D in Economics (1978) from the University of Indiana and Doctorate in Economics from the Universidad Autónoma de Madrid (1980). Since December 2012 he has been Chairman of the Board of Grupo Santillana Educación Global, S.L. and a member of the board of Prisa Radio, and Cadena Ser. While at Grupo Prisa he served as COO. Before that, he spent his career in the United States as Executive Vice President at G.T.E. and at Telefónica, where he served as CFO, CEO of Telefónica Internacional, and General Manager of Telefónica. Earlier, he was Chairman of the Empresa Nacional de Inovación and Economist at the Asociación Española de la Banca Privada. He is a member of the board at the Escuela de Finanzas, AFI. In 1974 he was awarded the Juan March scholarship and in 1978 was a Fulbright scholar.       |
|                                      | Other highlights of his career: Chairman of Nokia España and of its Advisory Committee, Director of Banco Gallego, and member of the Advisory Boards of Accenture, Eptisa, and Fundación Albéniz.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Mr. Alberto Terol Esteban            | Born in 1955. Degree in Economics and Business Administration from the Universidad Complutense de Madrid. He began his career at Arthur Andersen where he was made partner and headed various projects. He was a member of the Board of Partners of Andersen Worldwide. He has been Managing Partner of Garrigues-Andersen. He filled the post of head of Europe for Andersen for a year and a half, and was a member of the Andersen Worldwide Executive Committee. He was also a board member of the Legal and Tax practice for Arthur Anderson. He was a member of the Executive Committee for Deloitte, where he was head of Latin America and later of Europe, Middle East and Africa. Additionally, Mr. Terol served as managing director of worldwide Legal and Tax practice. He has also been International Senior Advisor for BNP Paribas. |
|                                      | Currently he is Chairman and CEO of several family businesses, Independent Director at International Airlines Group, S.A., where he is a member of the Audit Committee and the Compensation Committee, member of the Board of Directors and Chairman of the Oversight Committee at Senvion Gmbh, member of the board at Broseta Abogados, member of the Board of Directors and Chairman of the Audit Committee at Varma, S.A. and a member of the Board of Directors at Schindler España, S.A.                                                                                                                                                                                                                                                                                                                                                      |

| Number of Independent Directors | 7     |
|---------------------------------|-------|
| Percentage of the Board         | 53.84 |

Indicate whether any Independent Director receives from the Company or any company in the group any amount or benefit other than compensation as a Director, or has or has had a business relationship with the Company or any company in the group during the past year, whether in his or her own name or as a significant shareholder, director or senior executive of a company which has or has had such a relationship.

If such is the case, include a statement by the board explaining why it believes that the Director in question can perform his or her duties as an independent director.

| Name of the Director | Description of the<br>Relationship | Statement of the Board |
|----------------------|------------------------------------|------------------------|
|                      |                                    | -                      |

### **OTHER OUTSIDE DIRECTORS**

Indicate the reasons why these Directors are considered neither Proprietary nor Independent, and detail their ties with the Company or its management or shareholders:

| Name of Director | Reason | Company, Director or<br>Shareholder to whom the<br>Director is Connected |
|------------------|--------|--------------------------------------------------------------------------|
|                  |        |                                                                          |

| Total Number of Other Outside Directors |  |
|-----------------------------------------|--|
| Percentage of the Board                 |  |

Indicate any changes in status that have occurred during the period for each Director:

| Name of Director | Date of Change | Prior Status | Current Status |
|------------------|----------------|--------------|----------------|
|                  |                |              |                |

## C.1.4 Complete the following table with information relating to the number of female Directors at the close of the past 4 fiscal years, as well as the category of each.

|               | Number of Female Directors |          |          | % of     | Directors 1 | or each Ca | itegory  |          |
|---------------|----------------------------|----------|----------|----------|-------------|------------|----------|----------|
|               | Fiscal                     | Fiscal   | Fiscal   | Fiscal   | Fiscal      | Fiscal     | Fiscal   | Fiscal   |
|               | year t                     | year t-1 | year t-2 | year t-3 | year t      | year t-1   | year t-2 | year t-3 |
| Executive     | 1                          | 0        | 0        | 0        | 50          | 0          | 0        | 0        |
| Proprietary   | 0                          | 0        | 0        | 0        | 0           | 0          | 0        | 0        |
| Independent   | 2                          | 2        | 2        | 2        | 28.57       | 28.57      | 28.57    | 33.33    |
| Other Outside | 0                          | 0        | 0        | 1        | 0           | 0          | 0        | 100      |
| Total         | 3                          | 2        | 2        | 3        | 23.08       | 15.38      | 15.38    | 23.08    |

C.1.5 Describe the means, if any, which have been adopted in order to attract a number of women to the Board of Directors which will permit balanced membership of men and women.

#### **Description of Means**

The Policy for Selection of Directors approved by the Board has as its goal the achievement by the year 2020 of a number of female members that represents, at least, thirty percent of the total membership of the Board of Directors. Additionally, the Board Rules of the Company give the Nomination, Compensation and Corporate Governance Committee in Article 19.4 a) the task of annual verification of compliance with said policy.

With respect to measures taken during the fiscal year to encourage gender diversity, it is important to recall that in June 2017 the terms of Independent Directors Isabel Aguilera and Rosa Sugrañes came to an end. The Nomination, Compensation and Corporate Governance Committee engaged the consultancy Spencer Stuart to search for candidates who fit the profile defined by the Company, preferably women. After analysis of the profiles, the Nomination, Compensation and Corporate Governance Committee resolved to propose nomination of Ms. Iranzo and Ms. Rotondo, whose knowledge, skills and experience fulfil the requirements established in the Director Selection Policy for membership on the Board, thus maintaining the number of female Directors at two.

Additionally, in December 2017 the Board resolved, after a favourable report from the Nomination, Compensation and Corporate Governance Committee, to change the management structure of the Company consistent with the Company reorganization plan contained in the 2018-2020 Strategic Plan, which anticipates the incorporation of all IT businesses into a new fully owned subsidiary of Indra.

This change in management structure meant elimination of the post of COO, which led to the departure of Mr. Javier de Andrés from the Company and appointment by co-option of Ms. Ruiz Ortega as Executive Director in order to fill the post left vacant by the departure of Mr. De Andrés, raising with this appointment the number of female Directors to three.

C.1.6 Describe the measures, if any, agreed upon by the nomination committed to ensure that selection procedures do not contain hidden biases which impede the selection of female Directors and that the Company deliberately seeks and includes women who meet the target professional profile among potential candidates:

#### **Explanation of Measures**

Article 20.3 of the Board Rules establishes that any individual proposed for appointment to the Board must be of good personal and professional reputation, sufficiently capable of working with dedication and have no interests that are incompatible with the position involved.

Furthermore, internal operating rules of the Company provide that the Board and the Nomination, Compensation and Corporate Governance Committee must take particular care to apply criteria and policies intended to increase gender diversity on the Board during the process of selecting individuals to become Directors. They have done so during successive membership turnover in the past few years, it being with Independent Directors and other Outside Directors that the Board and the Nomination, Compensation and Corporate Governance Committee have the most power to make changes, as they have the ability to consider a much larger number of potential candidates for the position of Director.

As already mentioned in the section above, upon expiration of the terms of Independent Directors Isabel Aguilera and Rosa Sugrañes in 2017 the Nomination, Compensation and Corporate Governance Committee engaged the consultancy Spencer Stuart to search for candidates to replace them with other Independent Directors. During that search, they were asked expressly to take into account the objective of the Nomination, Compensation and Corporate Governance Committee and the Board to actively encourage selection of qualified women. The Nomination, Compensation and Corporate Governance Committee analysed an extensive list of candidates and resolved to propose to the Board nomination of Ms. Iranzo and Ms. Rotondo, whose knowledge, skills and experience fulfil the requirements established in the Director Selection Policy for membership on the Board.

The report issued by the Nomination, Compensation and Corporate Governance Committee regarding the proposal for re-election and nomination of Directors was published on the corporate website upon call of

Meetings so that each Shareholder may be aware of the current policy and selection procedure for Directors and may verify that it is consistent with best practices in Corporate Governance.

Additionally, after the departure of the prior COO of the Company, Mr. De Andrés, the Nomination, Compensation and Corporate Governance Committee issued a report favourable to appointment of Ms. Ruiz Ortega as Executive Director by co-option, as her knowledge, skills and experience fulfil the requirements established in the Director Selection Policy for membership on the Board.

The three current female Directors account for 23.08% of the total number of Directors; Ms Iranzo and Ms. Rotondo represent 25.87% of Independent Directors and Ms. Ruiz represents 50% of the Executive Directors.

As for Proprietary Directors, the Board of Directors and the Nomination, Compensation and Corporate Governance Committee can only recommend that Shareholders consider assigning women to positions as Directors in representation of their equity interest, although this depends upon women holding top-level positions in their respective organisations, as it is in the interest of the Company that Proprietary Directors be selected from the highest levels of its Shareholders' organisations.

In the event that there are few or no female Directors in spite of any measures adopted, please explain the reasons that justify such a situation:

#### **Explanation of Reasons**

C.1.6.(a) Describe the conclusions of the nomination committee regarding verification of compliance with the selection policy for directors; in particular, as it relates to the objective of achieving the objective that by the year 2020 the number of female board members represents at least 30% of the total membership of the board of directors:

As mentioned in the preceding section, the Board of Directors and the Nomination, Compensation and Corporate Governance Committee have been careful to apply criteria and policies designed to promote gender diversity among board members in their selection of persons to take on that role. The Nomination, Compensation and Corporate Governance Committee concluded that the Company is in compliance with the Selection Policy for Directors and applied it properly in producing nominees during fiscal 2017.

The Board, upon proposal by the Nomination, Compensation and Corporate Governance Committee approved a new criterion in 2016 of mandatory rotation for those Independent Directors who have served for three terms and to publish it at the next Annual Shareholders Meeting. This new criterion will accelerate turnover on the Board and will help achieve 30% female membership on the Board of Directors by 2020.

## C.1.7 Explain the form of representation on the Board of shareholders with significant holdings.

The following are Directors who during fiscal 2017 were Board members in representation of the interests of significant shareholders:

- Mr. Juan March de la Lastra, representing the proprietary interests of Corporación Financiera Alba, S.A.

- Mr. Santos Martínez-Conde Gutiérrez-Barquín, representing the proprietary interests of Corporación Financiera Alba, S.A.
- Mr. Juan Carlos Aparicio Pérez, representing the proprietary interests of SEPI.
- Mr. Adolfo Menéndez Menéndez, representing the proprietary interests of SEPI.

## C.1.8 If applicable, please explain the reasons for the appointment of any Proprietary Directors at the request of shareholders with less than a 3% equity interest.

| Name of Shareholder | Reason      |
|---------------------|-------------|
|                     | <del></del> |

Indicate whether the Board has failed to meet any formal requests for membership from Shareholders whose equity interest is equal to or higher than that of others at whose request proprietary directors have been appointed. If this is the case, please explain why the aforementioned requests were not met.

| Yes 🗌 | No |  |
|-------|----|--|
|-------|----|--|

| Name of Shareholder | Explanation |
|---------------------|-------------|
|                     |             |

C.1.9 Indicate whether any directors have left their posts before completion of their terms, whether and by what means the departing director provided the Board with an explanation for his or her departure and, if these reasons were provided in writing to the entire Board, specify the reasons given:

| Name of Director | Reason for Departure                                               |
|------------------|--------------------------------------------------------------------|
| Javier de Andrés | Revocation of authority delegated to him by the Board of Directors |

### C.1.10 Identify the powers delegated to directors, if any:

| Name of Director                       | Brief Description                                                         |
|----------------------------------------|---------------------------------------------------------------------------|
| Mr. Fernando Abril-Martorell Hernández | All the powers of the Board except those that may not be delegated by law |

C.1.11 Identify any members of the Board who are also directors or officers in other companies in the group of which the listed company is a member:

| Name of Director     | Name of Group Member                 | Position                         | Does the Director have Executive Powers? |
|----------------------|--------------------------------------|----------------------------------|------------------------------------------|
| Cristina Ruiz Ortega | Indra Business Consulting,<br>S.L.U. | Joint and<br>several<br>director | No                                       |

# C.1.12 List any directors of your company who are members of the Board of Directors of other companies listed on official securities markets other than group companies, and have communicated that status to the company:

| Name of Director                           | Name of Listed Company                                                                         | Position                           |
|--------------------------------------------|------------------------------------------------------------------------------------------------|------------------------------------|
| Fernando Abril-Martorell<br>Hernández      | Ence Energía y Celulosa, S.A.                                                                  | Director                           |
| Luis Lada Díaz                             | Ence Energía y Celulosa, S.A.                                                                  | Director                           |
| Juan March de la Lastra                    | Corporación Financiera Alba,<br>S.A.                                                           | Vice Chair                         |
|                                            | Viscofan, S.A.                                                                                 | Director                           |
|                                            | Corporación Financiera Alba,<br>S.A.                                                           | CEO                                |
| Santos Martínez-Conde<br>Gutiérrez-Barquín | Acerinox, S.A.                                                                                 | Director                           |
|                                            | Bolsas y Mercados Españoles,<br>Sociedad Holding de Mercados<br>and Sistemas Financieros, S.A. | Director                           |
| Albert Terol Esteban                       | International Consolidated<br>Airlines Group, S.A.                                             | Director                           |
| VIDELL LEIGH CZIEDALI                      | Senvion S.A.                                                                                   | Member of the Supervisory<br>Board |

C.1.13 Indicate whether the rules governing the Board limits the number of boards on which its Directors may hold seats, providing details if applicable:

| Yes | No |  |
|-----|----|--|
|     |    |  |

#### Explanation of the rules

Article 33 of the Board Rules establishes that a Director must devote the time and effort necessary to carry out his or her functions adequately. Therefore, Directors must inform the Board of any activities that could significantly affect their dedication to the Company.

So far as the number of other boards to which a Director may belong is concerned, the general rule is that the Director may not belong to so many that it interferes with the Director's dedication to the post of Director at Indra. To that end, the Company's board members are subject to the following general limits: (i) Executive Director of the company may only fill posts on the boards of up to two other listed companies; (ii) non-Executive Director may only fill posts on the boards of up to four other listed companies.

### C.1.14 Repealed

### C.1.15 Indicate total compensation received by the Board of Directors:

| Board compensation (thousands of euros)                                     | 12,941(1)            |
|-----------------------------------------------------------------------------|----------------------|
| Amount of vested pension interests for current members (thousands of euros) | 1,404 <sup>(2)</sup> |
| Amount of vested pension interests for former members (thousands of euros)  | 0                    |

- (1) This amount includes a sum corresponding to Executive Directors' compensation arising from Medium Term Incentives 2015-2017: 7,836m€. Said sum was determined as a function of the list price on 8 March 2018, the date which the Board set for delivery of shares.
- (2) This amount corresponds to the balance accumulated as of 31 December 2017 in the Early Retirement and Long Term Savings Plan managed externally by means of an insurance policy, of which the beneficiaries are the Executive Directors.

### C.1.16 Identify Senior Management who are not executive directors and their total compensation accrued during the year:

| Name                               | Position                                          |
|------------------------------------|---------------------------------------------------|
| Berta Barrero Vázquez (1)          | Transportation                                    |
| Eduardo Bonet Sánchez (2)          | Transportation                                    |
| José Cabello Chacón <sup>(3)</sup> | America and Human Resources                       |
| Dolores Sarrión Martínez (4)       | Human Resources                                   |
| Hitesh Chaturvedi                  | Production and Business Process Outsourcing       |
| Manuel Escalante García (1)        | Head of Defence and Security                      |
| Carlos Suárez Pérez (4)            | Defence and Security                              |
| Rafael Gallego Carbonell           | Air Traffic Control Europe                        |
| Gonzalo Gavín Canti                | Air Traffic Control International and Indra Navia |
| Carlos González Soria              | Chief in house Counsel                            |

| Javier Lázaro Rodríguez             | CFO                                          |
|-------------------------------------|----------------------------------------------|
| Antonio Mora Morando                | Control Management, Operations and Processes |
| José Manuel Pérez-Pujazón Arza      | Advisor to the CEO and COO                   |
| Luis Permuy Muñoz-Rivero            | ASOMAF                                       |
| Javier Martín García <sup>(5)</sup> | Tecnocom                                     |

- (1) Since May 2017
- (2) Until April 2017
- (3) Head of Human Resources since May 2017
- (4) Until May 2017
- (5) From May until December 2017

| Total Senior Management Compensation (in 1000's of euros) | 13,252(1) |
|-----------------------------------------------------------|-----------|
|                                                           |           |

(1) This total includes sums paid to Ms. Sarrión and Mr. Martín upon termination of their contractual relationships in accordance with the terms of their respective contracts. Also, the total includes compensation paid under the Medium Term Incentive 2015-2017. This amount was determined as a function of the list price on 8 March 2018, the date the Board of Directors set of delivery of shares.

## C.1.17 Identify any members of the board who are also members of the board of directors of significant shareholders and/or entities within the shareholder's group:

| Name of Director                               | Name of Significant Shareholder     | Post                      |
|------------------------------------------------|-------------------------------------|---------------------------|
| Luis Lada Díaz                                 | Banco Inversis, S.A. <sup>(1)</sup> | Non-executive<br>Chairman |
| Mr. Luan March de la Lactua                    | Corporación Financiera Alba, S.A.   | Vice Chairman             |
| Mr. Juan March de la Lastra                    | Banca March, S.A.                   | Chairman                  |
| Mr. Santos Martínez-Conde<br>Gutiérrez-Barquín | Corporación Financiera Alba, S.A.   | CEO                       |
|                                                | Banca March, S.A.                   | Director                  |
|                                                | Artá Capital, S.G.E.I.C., S.A.      | Director                  |
|                                                | Deyá Capital, S.C.R., S.A.          | Chairman                  |
|                                                | Deyá Capital IV, S.C.R., S.A.       | Chairman                  |
|                                                | Artá Partners, S.A.                 | Chairman                  |

<sup>(1)</sup> Banco Inversis, S.A. is a wholly owned subsidiary of Banca March, S.A.

## Please detail any relevant relationships, other than those presented immediately above, between members of the board of directors and significant shareholders of the Company and/or of companies within the group:

| Name of Associated Director | Name of Associated Significant<br>Shareholder | Description of the Relationship |
|-----------------------------|-----------------------------------------------|---------------------------------|
|                             |                                               |                                 |

# C.1.18 Indicate whether the board rules were amended during the year: Yes No Description of Amendment

C.1.19 Specify the procedures for selection, appointment, re-election, evaluation and removal of Directors. Describe the competent bodies, steps to follow and criteria applied in each procedure.

**Selection:** Article 20.3 of the Board Rules establishes that any individual proposed for appointment must be of good personal and professional reputation, sufficiently capable of working with dedication, and have no interests that are incompatible with the position involved. This article also provides that the Nomination, Compensation and Corporate Governance Committee must rigorously examine those persons nominated to fill the post of Independent Director.

Article 8 of the Board Rules gives the following qualitative compositional requirements for the Board of Directors:

- That Outside Directors represent a substantially larger component than Executive Directors.
- That in order to establish a balance between Proprietary and Independent Directors, focus should be on the Company shareholder structure, considering the importance of equity stake as well as the degree of permanence and strategic connections between the Company and Shareholders.
- That the Board, along with the Nomination, Compensation and Corporate Governance Committee, should be especially vigilant that criteria and policies used in the selection of Directors promote gender diversity.

Additionally, in crafting proposals for re-election and appointment of Director that it submits to Meetings, and after a favourable report from the Nomination, Compensation and Corporate Governance Committee, the Board evaluates that the candidates possess sufficient knowledge, experience and ability in the following areas: (i) the sectors in which the Company operates and/or other related sectors or sectors with similar characteristics; (ii) finance, economics and control; (iii) evaluation and management of executive level staff and highly qualified human resources; (iv) the general economic environment and geographic markets most important to the Company; and (v) management and entrepreneurship.

Likewise the Board evaluates the ability to devote the dedication required for fulfilment of the post.

Consistent with the provisions of Recommendation 14 of the Code of Good Governance for Listed Companies, the Board of Directors has approved a Policy for Selection of Directors which contains all of the current criteria and Company procedures in this regard. For the most part this information is already public, having been published in the Annual Corporate Governance Report and in materials supporting proposed resolutions to the Annual Shareholders Meeting relevant to this area. The Policy contains a commitment to diversity from the Board, and states its objective regarding gender diversity that by 2020 the number of female Directors will represent at least 30 percent of the total Board membership. In line with the guiding principles of the Corporate

Social Responsibility Policy, the Policy for Selection of Directors promotes application of diversity criteria which include not only the matter of gender, but also knowledge, experience, and age and establishes that policies regarding the process by which candidates for membership on the Board are selected are to be applied so as to avoid implicit biases that may arise from any type of discrimination (religion, ideology, nationality, handicap, etc.).

As regards the measures adopted and the manner in which the aforementioned diversity policies are applied, those are described in Section C.1.5 above. During fiscal 2017 three female Directors were named to the Board who not only added gender diversity, but brought with them the requisite skills and experience.

**Appointment and Re-election:** As established in Article 21 of the Board Rules, members are nominated, re-elected or ratified by the Shareholders at Meetings or by the Board in application of the provisions set forth in the LSC and the Bylaws.

Proposals for the appointment, re-election and removal of Directors submitted by the Board to Meetings for Shareholder consideration, and any decisions taken by the Board pursuant to its coopting powers, must be based on a proposal by the Nomination, Compensation and Corporate Governance Committee in the case of Independent Directors and upon proposal by the Board after a report from the Committee in any other cases.

When the Board does not follow the recommendations expressed by the Nomination, Compensation and Corporate Governance Committee, it must explain its reasons and enter them into the record in the minutes.

The criteria applicable to Directors also apply to natural persons representing artificial person Shareholders.

Under Article 20 of the Board Rules, the Board shall present each proposal for the appointment or re-election of its members to the Shareholders at Meetings to vote on separately. Any re-election of Directors shall undergo formal review equal to that applied when appointing new Directors.

The Board approved in 2016 a more restrictive criterion for renewal of Independent Directors than that which the law requires (time limit of twelve years at the post) consisting of not proposing for re-election at the Annual Shareholders Meeting any Independent Director who has served three terms (of three years each).

**Evaluation:** Pursuant to Article 13 of the Board Rules, after using the report from the Committee as a starting point, the Board performs an annual evaluation of its proceedings and the quality of its work, as well as the work of its committees. Each of these bodies performs its own evaluation and prepares a report on its activities and actions during the year, which is then submitted to the Board.

The evaluation is done externally every 3 years, except for extraordinary circumstances, so for fiscal 2017 the evaluation will be done using this external procedure.

Furthermore, the Board must issue an annual evaluation of the work performed by its Chairman both in this capacity and, separately, as CEO.

<u>Termination</u>: As established in Article 23 of the Board Rules, Directors are relieved of their duties upon removal at a Meeting, or when they announce their resignation from or are fired by the Company.

Should the Board propose that an Independent Director be removed before the end of his or her term, this proposal must be for good cause and be accompanied by a prior report from the Nomination, Compensation, and Corporate Governance Committee.

## C.1.20 Explain how the annual evaluation of the board has given rise to significant changes in its internal organization and to procedures applicable to its activities:

### **Description of Changes**

As indicated in Section C.1.19 above, during fiscal 2017 the Company performed an evaluation of the performance and work quality of the Board and its committees for fiscal 2016. The conclusion of the evaluation was very positive and stated there was no current need to make major changes in internal structure or in procedures applicable to its activities.

C.1.20.2 Describe the evaluation process and the areas evaluated by the Board of Directors with the help, if any, of an external advisor, regarding diversity in its composition and duties, the function and composition of its committees, the performance of the chairman of the board and the chief executive officer of the company, as well as the performance and input from each director.

As described above, the evaluation process carried out in 2017 for fiscal 2016 was performed without the collaboration of external advisors and consisted of completion of an extensive questionnaire with questions regarding the structure, composition and workings of the Board and its Committees, which were evaluated individually by each of the Directors.

The resulting report concluded that regarding its **composition and duties** the Board of Directors is appropriate in its size and in the professional profiles of its membership, and that the selection process for its members is done in a structured and objective fashion.

As regards the **Committees**, it was concluded that their structure is appropriate, that they have an important role in corporate governance of the Company, and that they act in an effective manner. It was noted particularly that they perform independently and it was concluded that they provided adequate information to the Board as a whole, providing all of the Directors access to information and apprising them of the activities of the Committees.

Finally, the evaluation concluded that the **performance and input of each Director** was individually satisfactory, noting particularly the high level of attendance at meetings.

As regards the **evaluation of the Chairman of the Board and Chief Executive of the Company**, the following aspects were analysed: (i) performance as Chairman of the Board in ensuring in a manner sufficiently differentiated from that as Chief Executive; (ii) performance in ensuring that the Board discharges its duties in an effective manner; (iii) engenderment of active participation by the membership; (iv) attention to Shareholder and investor relations and to information and transparency policies; (v) organization and coordination of the periodic Board evaluations.

The evaluation process for the Chairman of the Board resulted in a very satisfactory assessment of his performance, as reflected in the maximum achievement level received for each of the evaluated aspects.

## C.1.20.3 Describe in detail any business relationships which the consultant or any business within its group maintains with the company or any company in its group.

N/A

### **C.1.21** Indicate the situations in which Directors are required to resign:

As established in Article 23 of the Board Rules, Directors must report to the Board and offer their resignations under the following circumstances:

- a) When circumstances arise which are incompatible with, prohibit, or require resignation from service on the Board in accordance with law.
- b) When a Director has seriously breached his or her obligations as a Director, or has committed an act or omission inconsistent with the duties of diligence and responsibility required in order to perform the Director's duties.
- c) When the Director cannot maintain the necessary dedication to perform his or her duties effectively.
- d) When a Shareholder represented by a Proprietary Director sells its entire equity interest or reduces its interest to a level that requires a decrease in the number of Proprietary Directors representing the Shareholder.
- e) Should a change occur in the conditions or circumstances concerning an Independent Director that may strip the Director of independent status.
- f) In the event that an Executive Director leaves his management post for any reason when membership on the Board is predicated on the Executive Director's status as a senior manager.

In any event, a Director must inform the Board and, if appropriate, resign under those circumstances which may damage the credit or reputation of the Company and, particularly, must inform the Board of any criminal procedures in which the Director is implicated as well as subsequent proceedings.

Should a Director be formally accused or be subject to the commencement of a criminal procedure of any kind as described under law applicable to companies, the Board of Directors will investigate the case as soon as possible and, given the circumstances, decide whether or not the Director should continue at his or her post. All such matters shall be clearly explained in the Annual Report on Corporate Governance.

In the event that the natural person representative of a director finds himself in any of the situations described above, the artificial person director is to immediately proceed to designate a substitute natural person.

In the event that the director does not present his resignation in the situations described above, the Board will propose his removal at a shareholders meeting.

Once a director, whether by resignation or for any other reason, ceases to serve before the end of his term, he will explain the reasons in a letter sent to the other members of the Board. The reason for termination will be given in the Annual Corporate Governance Report.

### C.1.22 Repealed

| c.1.23 Are supermajorities other than those established by law required for any specific decision? |                               |           |         |         |                                                              |
|----------------------------------------------------------------------------------------------------|-------------------------------|-----------|---------|---------|--------------------------------------------------------------|
|                                                                                                    | Yes                           |           | No      |         |                                                              |
| If so, please describe any                                                                         | differ                        | ences:    |         |         |                                                              |
|                                                                                                    | Des                           | cription  | of Diff | erence  | 25                                                           |
|                                                                                                    |                               |           | _       |         | cific requirements, other than pointed chair of the Board of |
|                                                                                                    | Yes                           |           | No      |         |                                                              |
|                                                                                                    | Desc                          | ription c | of Requ | iremer  | nts                                                          |
|                                                                                                    | Yes<br>ers Where<br>stipulate | the Cha   | No      | has a ( | Casting Vote the Chairman must not attend or in              |
| C.1.26 Indicate whether as to the age of C                                                         |                               | _         | or t    | he B    | oard Rules establish any limit                               |
|                                                                                                    | Yes                           |           | No      |         |                                                              |
| Age Limit for Chairman                                                                             | Age l                         | Limit fo  | or CEC  | )       | Age Limit for Directors                                      |
|                                                                                                    |                               |           |         |         |                                                              |
|                                                                                                    |                               | _         |         |         | Board Rules establish any term r than that required by law:  |
|                                                                                                    | Yes                           |           | No      |         |                                                              |
| Term Limit                                                                                         |                               |           |         |         |                                                              |

The Board approved in 2016 a more restrictive criterion for renewal of Independent Directors than that which the law requires (time limit of twelve years) consisting in not proposing for reelection at the Annual Shareholders Meeting any Independent Director who has served three

terms (of three years each), so that an Independent Director may be proposed for re-election only twice.

C.1.28 Indicate whether the Bylaws or Board Rules establish specific proxy rules for votes at board meetings, how they are to be delegated and, in particular, the maximum number of delegations that a director may have, as well as if any limit regarding the category of director to whom votes may be delegated and whether a Director is required to delegate to a Director of the same category. If so, please briefly describe the rules.

In addition to applicable legislation, Article 14.2 of the Board Rules stipulates that, if a Director is unable to attend a meeting, the Director should try to submit a proxy, preferably with voting instructions, unless, in the Director's opinion, this would not be appropriate. The proxy may be sent by e-mail, letter, fax, telegram or any other valid means where transmission is verifiable. Non-Executive Directors may submit a proxy only to another non-Executive Director.

C.1.29 Indicate the number of meetings held by the Board of Directors during the year, and if applicable, the number of times the Board met without the Chairman present. Meetings where the Chair sent specific proxy instructions are to be counted as attended.

| Number of Board Meetings                      | 10 |
|-----------------------------------------------|----|
| Number of Board Meetings without the Chairman | 0  |

If the chairman is also an executive director, indicate the number of meetings held where there was neither attendance nor representation of any executive director and where the meeting was chaired by the coordinating director.

| Number of Meetings | 5 | 1 (*) |
|--------------------|---|-------|

<sup>(\*)</sup> The Chairman was not present or abstained on account of dealing with 1) evaluation of his management and annual variable compensation as an executive and 2) his annual evaluation as Chairman of the Board, which took place at the same meeting.

### Please specify the number of meetings held by each committee of the Board during the fiscal year:

| Number of meetings held by the Executive Committee                    | 2  |
|-----------------------------------------------------------------------|----|
| Number of meetings held by the Audit Committee                        | 11 |
| Number of Meetings held by the Appointment and Compensation Committee | 8  |
| Number of meetings held by the Appointment Committee                  |    |
| Number of meetings held by the Compensation Committee                 |    |
| Number of meetings held by the Strategy Committee                     |    |

# C.1.30 Indicate the number of meetings held by the Board of Directors during the year in which all of its Directors were present. For the purposes of this section, proxies given with specific instructions should be considered as attendance:

| Number of meetings when all Directors attended          | 10   |
|---------------------------------------------------------|------|
| % of attendance over total votes during the fiscal year | 100% |

Indicate that during fiscal 2017 overall attendance at Board meetings and committee meetings reached 94%, reaching 95% in the case of independent directors.

## C.1.31 Indicate if the individual and consolidated financial statements submitted to the Board for approval were previously certified:

Yes No

### Identify, if applicable, the person/s who certified the individual and consolidated financial statements of the Company for preparation by the Board:

| Name                     | Position                                             |
|--------------------------|------------------------------------------------------|
| Mr. Javier Lázaro        | CFO                                                  |
| Mr. Antonio Mora Morando | Head of Control Management, Operations and Processes |

# C.1.32 Explain any measures established by the Board of Directors to prevent the individual and consolidated financial statements prepared by the Board from being submitted to the annual shareholders' meeting with a qualified audit opinion.

Article 39.2 of the Board Rules establishes that the Board of Directors must prepare the financial statements in such a way that there is no cause for either reservations or a qualified opinion by the auditor. It also stipulates that the Board must require the external auditors, along with the chairman of the Audit and Compliance Committee, to make a clear explanation of any qualified opinion to the Shareholders at the Annual Meeting.

The Audit and Compliance Committee also carries out comprehensive and detailed oversight of the preparation of financial statements and of the audit process from the initial planning stage, holding the necessary meetings and conversations with the audit firm regarding the audit and obtaining, if applicable, specific reports from the audit firm dealing with the audit's chief points, its development and its progress. The Audit and Compliance Committee also evaluates the management team's response to recommendations by the external auditors and mediates any differences between the two parties with regard to the principles and criteria applied to the preparation of the financial statements.

Before the financial statements are drafted by the Board, the Audit and Compliance Committee issues a report or recommendation to the Board, where one of the main factors considered is to expressly identify any aspects that may potentially lead to a qualified opinion in the auditors' report, making any relevant recommendations to avoid a qualified opinion being issued.

### C.1.33 Is the secretary of the board also a director?

| Yes |  | No |  |
|-----|--|----|--|
|-----|--|----|--|

### If the secretary is not a director, please complete the following table:

| Name of the secretary           | Representative |
|---------------------------------|----------------|
| José Antonio Escalona de Molina |                |

### C.1.34 Repealed

## C.1.35 Indicate any concrete measures established by the company to ensure the independence of its external auditors, financial analysts, investment banks, and rating agencies.

The Audit and Compliance Committee, in fulfilling the duties assigned to it by the Bylaws and the Board Rules, conducts a qualitative and quantitative analysis of the material aspects and options considered regarding the work of the external auditor.

The Audit and Compliance Committee and the Board of Directors pay special attention to ensure that the external auditor's work is done with complete independence, and to accomplish this they specifically review the periodic rotation regime for the partner in charge of the teams which perform the audit, as well as the relative amount of fees charged for services other than audit. The Audit and Compliance Committee publishes their analysis in an annual Report drafted for said purpose in accordance with the provisions contained in applicable law, and which is made available to Shareholders upon call of the Annual Shareholders' Meeting.

For their part, the external auditors annually deliver formal, written confirmation to the Committee by means of a letter signed by the partner responsible for the Indra Sistemas, S.A. and its consolidated group account. This statement of independence confirms that the auditor of the financial statements for the Company has not encountered during the fiscal year any of the grounds for incompatibility recognized in the *Ley de Auditoría de Cuentas* ("Financial Auditing Act" or "LAC") which might interfere with the exercise of its functions in an independent fashion.

As regards relationships with financial analysts and investment banks, the Company makes frequent presentations and conference calls describing results and other events for these institutions during which business development and the scope and extent of the Group's most important economic and financial matters are described, in a manner that guarantees equal treatment of all.

All presentations to analysts are delivered beforehand to the CNMV, with the goal that the markets be informed of their contents through their website. Such presentations are published immediately on the Company website.

The office of Investor Relations, as part of the Finance Department, performs the duty of serving as the channel of communications for financial professionals and institutional investors and manages inquiries from them, guaranteeing equal treatment of all.

The Board of Directors, in compliance with the provisions of Recommendation 4 of the Code of Good Governance for Listed Companies, has approved and made available on the company

website the Company's current Policy on Communication and Contact with Shareholders, Institutional Investors and Proxy Firms.

|                 |                                    | auditor during<br>going auditor:                                                                                                                                                                                                   |
|-----------------|------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| No 📕            |                                    |                                                                                                                                                                                                                                    |
|                 | Incoming Audi                      | tor                                                                                                                                                                                                                                |
|                 |                                    |                                                                                                                                                                                                                                    |
| th the outgo    | oing auditor, pl                   | lease provide a                                                                                                                                                                                                                    |
| No              |                                    |                                                                                                                                                                                                                                    |
| of Disagreement | S                                  |                                                                                                                                                                                                                                    |
|                 |                                    |                                                                                                                                                                                                                                    |
| No 🗆            | es invoiced to                     | THE Compan                                                                                                                                                                                                                         |
| _               | _                                  |                                                                                                                                                                                                                                    |
| Company         | Group                              | Total                                                                                                                                                                                                                              |
| Company<br>298  | Group<br>81                        | Total<br>379                                                                                                                                                                                                                       |
|                 | ·                                  |                                                                                                                                                                                                                                    |
|                 | No No of Disagreement of total fee | Incoming and out  No Incoming Audi  The the outgoing auditor, place of Disagreements  Incoming Audi  The outgoing auditor, place of Disagreements  The firm provides any non-action and, if so, the feet of total fees invoiced to |

C.1.39 Indicate the number of consecutive fiscal years the current audit firm has been auditing the financial statements of the company and/or group. Furthermore, indicate the number of fiscal years audited by the current audit firm as a percentage of the total number of fiscal years that the financial statements have been audited:

|                                                                                                                    | Company | Group |
|--------------------------------------------------------------------------------------------------------------------|---------|-------|
| Number of Consecutive Fiscal Years                                                                                 | 2       | 2     |
|                                                                                                                    | Company | Group |
| Number of fiscal years audit by the current audit firm/ number of fiscal years the Company has been audited (in %) | 7.41%   | 7.41% |

### C.1.40 Indicate whether there is a procedure whereby directors may contract with outside advisors, and provide details if applicable:

|                                                                                                                                                                                    | Yes No                                                                                                                                                                                                    |  |  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|
|                                                                                                                                                                                    | Explanation of Procedure                                                                                                                                                                                  |  |  |
| regarding the                                                                                                                                                                      | f the Board Rules provides that, in order to obtain appropriate information and advice exercise of their duties, Directors may engage at Company expense legal, accounting or isors or any other experts. |  |  |
| This engagement must focus on specific, relevant and complex problems that may arise in the performance of the duties of a Director.                                               |                                                                                                                                                                                                           |  |  |
| The request to engage external advisory services must be delivered to the Chairman and authorized by the full Board, which may deny the request under the following circumstances: |                                                                                                                                                                                                           |  |  |
| (i)                                                                                                                                                                                | outside advice is not necessary for the adequate performance of duties assigned to Outside Directors;                                                                                                     |  |  |
| (ii)                                                                                                                                                                               | the size or the importance of the problem relative to the financial condition of the Company does not justify the cost;                                                                                   |  |  |
| (iii)                                                                                                                                                                              | the assistance or advice required can be suitably provided by the Company's experts and technical personnel; or                                                                                           |  |  |
| (iv)                                                                                                                                                                               | confidential information may be put at risk.                                                                                                                                                              |  |  |
|                                                                                                                                                                                    |                                                                                                                                                                                                           |  |  |

C.1.41 Indicate whether there is a procedure for providing information to directors to allow them to prepare for meetings of administrative bodies with sufficient notice. If so, explain the procedure:

| Yes | No [ |  |
|-----|------|--|
|-----|------|--|

| Explanation of Procedure                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Article 13 of the Board Rules establishes that the Board must prepare an annual schedule of regular meetings and approve a formal list of issues to discuss at these meetings, and that notice of these meetings must always include the agenda for the meeting and be accompanied by any relevant information on the issues to be discussed. Notice of meetings is to be given, except in urgent circumstances or when otherwise necessary, no less than three days prior to the date of the meeting. In accordance with Article 10 of the Board Rules, the Chairman of the Board must ensure that Directors receive appropriate information on the issues to discuss with sufficient notice in advance of the meeting in question. |
| Article 25 of the Board Rules also establishes that all Directors have the authority to obtain information on any matter related to the Company, to examine the books, records, documents and any other material on the Company's operations, and to inspect all the Company's facilities.                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Additionally, Article 28 of the Board Rules establishes that all Directors are responsible for the diligent procurement of information on the Company's condition and development, as well as preparing for the meetings of the Board and any committees to which they belong.                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| C.1.42 Indicate whether the company has established rules whereb directors must provide relevant information and, if applicable resign, in any circumstances that may damage the Company' standing and reputation. If so, provide details:  Yes No                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Explain the Rules                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Article 23 of the Board Rules establishes that Directors must inform the Board and, if applicable, resign under those circumstances which may damage the credit and reputation of the Company and, particularly, inform the board of any criminal accusations against the Director as well as the results of any further proceedings. In addition, should a Director be formally accused or be subject to the commencement of a criminal procedure of any kind as described laws governing the Company, the Board of Directors will investigate the case as soon as possible and, given the circumstances, decide whether or not the Director should continue at his or her post.                                                    |
| C.1.43 Indicate whether any member of the board of directors has notifie the company that he or she has been tried or notified that judiciar proceedings have been filed against him or her, for any offence described in Article 213 of the LSC.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Yes No <b>II</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |

Indicate whether the Board of Directors has examined the case. If so, explain in detail the decision taken as to whether the director in question should continue in his or her position or, if applicable, describe any actions taken by the board up to the date of this report, or which it intends to take.

Criminal Charge

Name of Director

Remarks

| Yes |  | No 🗌 |
|-----|--|------|
|-----|--|------|

| Decision/Action Taken | Explanation |
|-----------------------|-------------|
|                       |             |

# C.1.44 Detail any material agreements entered into by the company which enter into force, are modified or are terminated in the event of a change in control of the company following a public takeover offer, and their effects.

As described in Section A.12 above, the Company has two outstanding issues of convertible bonds listed on the unregulated market (multilateral trading facility) called Freiverkehr of the Frankfurt Stock Exchange.

In the document entitled "Terms and Conditions" of both issues, early maturity of the bonds at the request of the bondholders is discussed in the event of a change of control. In the event of change of control which is not the result of a takeover bid, bond payout will be bond principal plus accrued interest until the redemption date. In the event of a takeover bid, bondholders may choose the greater of the following values: the principal amount plus accrued interest to the date of redemption or repurchase price (equivalent value of the takeover bid applied to the bonds) plus interest accrued up to the redemption date.

# C.1.45 Identify generally and describe in detail any agreements made between the company and its directors, executives or employees containing indemnity or golden parachute clauses in the event of resignation or dismissal or termination of employment without cause following a takeover bid or any other type of transaction.

| Number of Beneficiaries | 8                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|-------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Type of Beneficiary     | Description of agreement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Executive Directors     | The current CEO/Chairman and Ms Cristina Ruiz have a temporary right to severance equivalent to the positive difference between one year's total target annualized compensation and the vested amount accumulated in his or her Early Retirement and Long Term Savings Plan at the moment of termination of his or her business relationship with the Company.                                                                                                                                                              |
| Senior Managers         | The contracts of two senior managers of the Company include temporary severance clauses which provide for between one and two times their total annualized compensation, which is extinguished after a transition period after their employment by the parent Company or once the severance to which they are legally entitled exceeds the minimum guaranteed amount.                                                                                                                                                       |
| Managers                | The contracts of 4 managers of the Company include specific severance clauses which provide for compensation, in case of termination of their ordinary employment relationship neither for cause nor because of voluntary resignation; these severance amounts are higher than would normally be payable under law. These contracts are unique to the individual and are in response to conditions negotiated for hiring on with the Company or are terms previously negotiated with third party companies that have become |

| part of Indra. |
|----------------|
|                |

### Indicate if these contracts have been communicated to and/or approved by management bodies of the Company or of the Group

|                                           | Board of Directors | Annual Shareholders Meeting |
|-------------------------------------------|--------------------|-----------------------------|
| Body Authorizing the Severance<br>Clauses | X                  | X                           |

|                                                                                   | YES | NO |
|-----------------------------------------------------------------------------------|-----|----|
| Report made to the Annual Shareholders Meeting<br>Regarding the Severance Clauses | X   |    |

### **C.2 COMMITTEES OF THE BOARD OF DIRECTORS**

## C.2.1 Provide details of all committees of the Board of Directors, their membership, and the proportion of Executive, Proprietary, Independent and Other External Directors that make them up:

### **EXECUTIVE COMMITTEE**

| Name                          | Post     | Category    |
|-------------------------------|----------|-------------|
| Fernando Abril-Martorell      | Chairman | Executive   |
| Hernández                     |          |             |
| Daniel García-Pita Pemán      | Member   | Independent |
| Enrique de Leyva Pérez        | Member   | Independent |
| Juan March de la Lastra       | Member   | Proprietary |
| Adolfo Menéndez Menéndez      | Member   | Proprietary |
| Ignacio Santillana del Barrio | Member   | Independent |
| Alberto Terol Esteban         | Member   | Independent |

| % of Executive Directors   | 14.29 |
|----------------------------|-------|
| % of Proprietary Directors | 28.57 |
| % of Independent Directors | 57.14 |
| % of Outside Directors     | 0     |

Explain the duties exercised by this committee, describe the rules and procedures it follows for its organization and function, and briefly describe its most important acts during the fiscal year.

The Executive Committee is composed of seven members (Article 17 of the Board Rules provides that it is to be composed of a number of members to be determined by the Board, with a minimum of four and a maximum of nine). Of the seven members, four are Independent Directors.

The Executive Committee has been delegated all of the authority of the Board except for those which are non-delegable in accordance with the LSC (Articles 529 ter and 249 bis), the Bylaws and the Board Rules.

Article 5.3 of the Board rules provides that "the Board may not delegate any powers which it is required by applicable law to perform itself. Additionally, the Board may not delegate any other powers it needs for the proper performance of its general supervision and control."

Membership structure for the different categories of Director on the Executive Committee is similar to that of the Board of Directors.

Pursuant to Board Rules, the Board Chairman and Secretary will also serve as Chairman and Secretary of the Executive Committee. Should the Chairman of the Board not be a member, then the Chairman of the Committee will be another Executive Director who is a member.

Appointment to membership and permanent delegation of powers by the Board requires a favourable vote of at least two thirds of the members of the Board.

Resolutions adopted by the Executive Committee are binding and effective with no need for later ratification by the Board, except in those cases when ratification is required by law or when the matter is of such importance in the judgment of the Chairman or one third of the Executive Committee membership that it is decided to submit the matter to ratification at a plenary session of the Board.

During fiscal 2017 the Executive Committee met on two occasions and dealt with, among other matters, the following: (i) analysis of operational matters of the Company; (ii) analysis of financial information; and (iii) follow up of the most important matters reported to the Board.

### Indicate if the composition of the executive committee reflects the participation of different categories of directors on the board of directors:

|                            | Yes               | No 🗌                |                      |
|----------------------------|-------------------|---------------------|----------------------|
| If Not, explain the compos | ition of the exec | cutive committee by | category of director |
|                            |                   |                     |                      |

#### **AUDIT COMMITTEE**

| Name                                        | Post     | Category    |
|---------------------------------------------|----------|-------------|
| Ignacio Santillana del Barrio               | Chairman | Independent |
| Juan Carlos Aparicio Pérez                  | Member   | Proprietary |
| Enrique de Leyva Pérez                      | Member   | Independent |
| Luis Lada Díaz                              | Member   | Independent |
| María Rotondo Urcola                        | Member   | Independent |
| Santos Martínez-Conde Gutiérrez-<br>Barquín | Member   | Proprietary |

| % of Proprietary Directors | 33.33 |
|----------------------------|-------|
| % of Independent Directors | 66.66 |
| % of Other Outside         | 0     |

Explain the duties exercised by this committee, describe the rules and procedures it follows for its organization and function, and briefly describe its most important acts during the fiscal year.

The Audit Committee is composed of six members, all of them Outside Directors. (Article 18 of the Board Rules provides that it be composed entirely of Non-executive Directors, with a minimum of three and a maximum of six). Of the six members, four of them are Independent.

Its Chairman must be an Independent Director and must be replaced at least once every four years, with the possibility of re-election after one year has elapsed from the date of his or her stepping down from the chairmanship. In choosing the Chairman and the other members, special attention must be paid to knowledge and experience in matters relating to auditing and accounting.

In the aggregate, the members of the Committee will have the relevant technical knowledge pertaining to the business sector in which the Company operates and will be chosen, the Chairman in particular, taking into account their knowledge and experience in accounting, audit or risk management.

In the event of the Chair's absence, the meeting is to be chaired by an Independent Director appointed for this purpose by the Committee.

The duties and powers of the Audit and Compliance Committee, in addition to those assigned to it by applicable law, are found in Article 18 of the Board Rules:

- a) Ensure that the Board is able to present financial statements in the auditors' report to the Annual Meeting which do not contain limitations or reservations. In those exceptional cases where a reservation might exist, the chairman of the committee as well as the auditors will clearly explain to the Shareholders the substance and the scope of said limitations or reservations.
- b) Supervise the Company's internal audit team to ensure that it properly manages internal information and control systems.
- c) As regards internal information and control systems: (i) supervise the process of drafting financial information regarding the Company and, if applicable, the group, and ensure that it is complete. Specifically, review all normative requirements, the proper scope of consolidation, and the entirety of applicable accounting rules; (ii) ensure that internal audit is independent; propose the selection, appointment, re-election and dismissal of the head of the internal audit service; propose the budget for such service; approve its goals and work plans, ensuring that its activities are focused primarily on material risks to the Company; receive periodic information on its activities; and verify that senior management considers the conclusions and recommendations contained in its reports; and (iii) establish and supervise measures whereby employees can confidentially report, and where possible and appropriate anonymously, any potentially significant irregularities that they detect in the Company, especially those of a financial or accounting nature.
- d) As regards the external auditor: (i) in the event of resignation of the external auditor, examine the circumstances which led to it; (ii) ensure that the compensation paid to the external auditor does not compromise its independence; (iii) propose that the Board file a Report of Material Fact to the CNMV when there is a change of auditors, along with a statement relating any disagreements that arose with the outgoing auditor and, if applicable, the contents thereof; and (iv) ensure that the Company and the external auditor comply with applicable law regarding delivery of services other than auditing, regarding limits on the concentration of the auditor's work and, in general, rules regarding the independence of the auditors.

The Activities Report of 2017, which will be published at the time of call of the Annual Shareholders Meeting, explains the activities of the Committee during the stated fiscal year.

Identify the director member of the audit committee who has been appointed taking into account his or her knowledge and experience in matters of accounting, audit or both, and state the amount of time the chairman of this committee has held his or her post.

| Name of director with experience | Ignacio Santillana del Barrio |
|----------------------------------|-------------------------------|
| Number of years as chair         | 2 years, 6 months             |

#### NOMINATION AND COMPENSATION COMMITTEE

| Name                                        | Post     | Category    |
|---------------------------------------------|----------|-------------|
| Alberto Terol Esteban                       | Chairman | Independent |
| Daniel García-Pita Pemán                    | Member   | Independent |
| Silvia Iranzo Gutiérrez                     | Member   | Independent |
| Adolfo Menéndez Ménendez                    | Member   | Proprietary |
| Santos Martínez-Conde Gutiérrez-<br>Barquín | Member   | Proprietary |

| % of Proprietary Directors   | 40 |
|------------------------------|----|
| % of Independent Directors   | 60 |
| % of Other Outside Directors | 0  |

## Explain the duties exercised by this committee, describe the rules and procedures it follows for its organization and function, and briefly describe its most important acts during the fiscal year.

The Nomination, Compensation and Corporate Governance Committee is composed of five members, all of them Non-executive Directors (Article 19 of the Board rules requires that the Committee be composed exclusively of Non-executive Directors, with a minimum of three and a maximum of six). Of the five members of the Committee, three are Independent Directors.

This committee is required to be chaired by an Independent Director. When the chairman is absent, meetings are to be chaired by the Independent Director named by the committee for this purpose. In any event, the Chairman of the Board-if Executive-or the CEO is to be consulted and called to meetings of the committee when it deliberates on issues relating to Senior Management other than themselves. Additionally, the committee is to consult with the Chairman of the Board and the Company CEO particularly when matters relevant to Executive Director are to be considered.

Notwithstanding any other tasks that may be assigned to it by applicable law, the mandate of the Nomination, Compensation and Corporate Governance Committee is as follows:

- a) Annually verify compliance with the policy on selection of Directors approved by the Board of Directors.
- b) Annually verify that Directors have maintained the category status under which they were selected and state as much in the Annual Corporate Governance Report.
- c) Verify the contents of the Annual Corporate Governance Report.
- d) Ensure that Non-executive Directors have sufficient availability in order to properly perform their duties.
- e) Draft a report in advance for the use of the Board in making its annual self evaluation and another for the annual evaluation of the Chairman of the Board.
- f) Propose contract terms for senior managers.
- g) Verify compliance with compensation policies established by the Company.
- h) Periodically review the compensation policy for Directors and senior managers, including rules for delivery of stock, as well as ensure that individual compensation is proportional to that which is paid to other Directors and senior managers within the Company.

- i) Ensure that potential conflicts of interests do not undermine the independence of external advice delivered to the Committee.
- j) Verify the information regarding compensation of Directors and senior managers contained in corporate documents, including the Annual Report on Director Compensation.
- k) Make advance reports to the Board of Directors regarding non arms' length transactions.
- Perform a periodic analysis of Company policies, internal rules, and operating procedures and practices related to Corporate Governance and Corporate Social Responsibility as well as the level of compliance with domestic and international regulations, recommendations and best practices in these areas.
- m) Propose to the Board amendments which it deems appropriate to the above mentioned policies, rules, practices, and procedures in areas of Corporate Governance as well as Corporate Social Responsibility, explaining the rationale behind the proposals.
- n) Report to the Board, prior to the Board's approval, on information which the Company makes public and which falls within the scope of the Committee's mandate.

The Activities Report of 2017, which will be published at the time of call of the Annual Shareholders Meeting, explains the activities of the Committee during the stated fiscal year.

## C.2.2 Complete the following table with information regarding the number of female directors who were members of board committees at the close of the past four fiscal years:

|                                       |           |          | Num       | ber of F | emale Direc | tors    |            |       |
|---------------------------------------|-----------|----------|-----------|----------|-------------|---------|------------|-------|
|                                       | Fiscal ye | ear t    | Fiscal ye | ar t-1   | Fiscal ye   | ear t-2 | Fiscal yea | r t-3 |
|                                       | Number    | %        | Number    | %        | Number      | %       | Number     | %     |
| Audit Committee                       | 1         | 16.<br>6 | 0         | 0        | 0           | 0       | 1          | 20    |
| Nomination and Compensation Committee | 1         | 20       | 2         | 40       | 2           | 40      | 1          | 20    |
| Executive Committee                   | 0         | 0        | 0         | 0        | -           | _       | -          | -     |

#### C.2.3 Repealed

#### C.2.4. Repealed

C.2.5. Indicate, where applicable, the existence of any regulations governing Board committees, where these regulations may be found, and any amendments made to them during the fiscal year. State also whether any annual reports on the activities of each committee have been voluntarily prepared.

The composition, organisation and areas of competence of the Board committees are regulated by the Board Rules, which are permanently available for consultation on the Company's website (www.indracompany.com) and on the website of the CNMV.

Each of these Committees, as well as the Board itself, prepares an annual report detailing its activities and accomplishments during the year, in accordance with Board Rules. This report is submitted to the Board for its annual evaluation of its own performance and the quality of its work and that of its Committees.

In accordance with the recommendation made by the CNMV, and as has been the case since 2003, the Report on the Activities of the Audit and Compliance Committee was published when

Shareholders were called to the 29 June 2017 Meeting, along with the report of the Nomination, Compensation and Corporate Governance Committee.

#### C.2.6. Repealed

#### D. RELATED-PARTY AND INTRAGROUP TRANSACTIONS

## D.1 Describe, if applicable, the procedure for approval of related party and intragroup transactions.

#### Procedure for Approval of Related Party Transactions

The Board of Directors, after review of a report from the Nomination, Compensation and Corporate Governance Committee, is required to be aware of and to authorize before its execution any direct or indirect transaction between the Company and any related party, as that term is defined under law.

Transactions are judged from the point of view of equal treatment and market conditions.

In the case of recurring nonsignificant transactions conducted in the Company's ordinary course of business and carried out under market conditions, authorization by the Board of the general line of activity is sufficient, where it is understood by "nonsignificant" that information regarding such transactions need not be separately published in order to give a fair representation of the entity's net worth, financial position or financial results.

The authorization referred to in the preceding paragraph shall not be required, however, when the non arms' length transaction in question meets all three of the following conditions:

- The transactions are carried out under conditions which are standard and of general application to a large number of clients;
- They are carried out under pricing regimens generally applicable for the good or service provided; and
- The amount does not exceed 1% of the annual consolidated revenues of the Company in the case of transactions with Shareholders or 20,000 € in the case of transactions with Directors.

# D.2. Describe any transactions which are significant, whether because of the amount involved or subject matter, entered into between the company or entities within its group and the company's significant shareholders:

| Name of Significant<br>Shareholder      | Name of Company<br>within the Group | Nature of the<br>Relationship | Type of<br>Transaction              | Amount<br>(1000's of<br>euros) |
|-----------------------------------------|-------------------------------------|-------------------------------|-------------------------------------|--------------------------------|
| SEPI                                    | VARIOUS GROUP<br>COMPANIES          | COMMERCIAL                    | Services<br>Received <sup>(1)</sup> | 2,111                          |
| SEPI                                    | VARIOUS GROUP<br>COMPANIES          | COMMERCIAL                    | Services<br>Rendered <sup>(2)</sup> | 13,837                         |
| CORPORACIÓN<br>FINANCIERA ALBA,<br>S.A. | BANCA MARCH, S.A.                   | CONTRACTUAL                   | Others <sup>(3)</sup>               | 10                             |
| CORPORACIÓN<br>FINANCIERA ALBA,<br>S.A. | BANCA MARCH, S.A.                   | COMMERCIAL                    | Operational<br>Leasing<br>Contracts | 90                             |
| CORPORACIÓN<br>FINANCIERA ALBA,<br>S.A. | BANCA MARCH, S.A.                   | COMMERCIAL                    | Services<br>Rendered <sup>(2)</sup> | 3,564                          |

| CORPORACIÓN<br>FINANCIERA ALBA,<br>S.A. | BANCA MARCH, S.A. | CONTRACTUAL | Commitments<br>Undertaken <sup>(4)</sup>    | 3,793 |
|-----------------------------------------|-------------------|-------------|---------------------------------------------|-------|
| CORPORACIÓN<br>FINANCIERA ALBA,<br>S.A. | BANCA MARCH, S.A. | CONTRACTUAL | Loan Financing<br>Agreements <sup>(5)</sup> | 1,000 |

- (1) Services rendered to Indra necessary for the conduct of its business
- (2) Services rendered by Indra in the ordinary course of business
- (3) Commissions paid for management of loan guarantees
- (4) Maximum amount of credit lines
- (5) Maximum amount of the line of credit that a Group Company has with Banca March.

All transactions with shareholders have been authorized in accordance with Board Rules and were carried out in the Group's ordinary course of business and under market conditions, and do not represent, either separately or in the aggregate, a significant portion of the assets, financial condition or business activity of the Group, notwithstanding the policy of the Company to provide detailed information regarding all of them within this report.

D.3. Describe any transactions which are significant, whether because of their amount or subject matter, entered into between the company or entities within its group and administrators or managers of the company:

| Name of<br>administrator or<br>Manager | Name of the related party | Relationship | Type of<br>Transaction | Amount<br>(1000's of<br>euros) |
|----------------------------------------|---------------------------|--------------|------------------------|--------------------------------|
|                                        |                           |              |                        |                                |

D.4. Report any material transactions carried out by the company with other entities belonging to the same group, provided that these are not eliminated in the preparation of the consolidated financial statements and do not form part of the Company's ordinary business activities in terms of their purpose and conditions:

In any event, note any intragroup transaction conducted with entities established in countries or territories which are considered tax havens.

| Name of Entity within the Group | Brief Description of the<br>Transaction | Amount (1000's of euros) |
|---------------------------------|-----------------------------------------|--------------------------|
|                                 |                                         |                          |

## D.5. Indicate the amount of any transactions conducted with other related parties.

| Name of Party | Name of Party within<br>the group | Nature of the<br>Transaction | Type of<br>Transaction | Amount<br>(1000's of<br>euros) |
|---------------|-----------------------------------|------------------------------|------------------------|--------------------------------|
|               |                                   |                              |                        |                                |

# D.6. Describe the mechanisms in place to detect, determine and resolve potential conflicts of interest between the company and/or its group and its directors, senior management or significant shareholders.

Under the provisions of Article 31 of the Board Rules, a conflict of interest shall exist in the event that the interests of the Company or any member of its group are directly or indirectly in conflict with the personal interests of the Director. A personal interest shall include matters which affect the Director or a person connected to him or her. Directors shall take all means necessary to avoid finding themselves in situations where their interests may enter into conflict with the interests of the Company and the duties owed to the Company.

In particular, the duty to avoid conflicts of interest requires that the Directors avoid:

- a) Conducting business with the Company other than nonsignificant, routine transactions conducted under standard conditions and whose import is such that information regarding such transactions need not be separately published in order to give a fair representation of the entity's net worth, financial position or financial results.
- b) Using the name of the Company or using their status as Directors thereof to unduly influence the results of private transactions.
- c) Making use of Company assets, including insider information, for their own benefit.
- d) Taking advantage of business opportunities belonging to the Company.
- e) Obtaining benefits or monetary gain from third parties other than the Company and members of its group arising from the completion of the Directors' duties, other than de minimis amounts.

Additionally, Directors must communicate any direct or indirect conflict of interest which may arise with the Company.

Directors must also communicate: (i) duties which they fulfil on other boards of directors to which they belong, whether the company be listed or not, as well as any other compensated activities in which they engage, regardless of nature; and (ii) equity interest in the Company as well as any Company stock options they control, whether directly or indirectly.

Notwithstanding the aforementioned, the Company may dispense with the prohibitions contained in this section on a case by case basis and authorize: (i) certain transactions between a Director or a related person and the Company; (ii) the use of certain company assets; (iii) pursuit of a specific Company business opportunity; (iv) exploitation of an opportunity; or (v) compensation from a third party.

Authority must be ratified at an Annual Shareholders' Meeting when its purpose is to exempt the Director from the prohibition against exploiting an opportunity or receiving payment from third parties, or when the transaction's value exceeds 10% of corporate assets.

In all other cases, authority may be granted by the Board of Directors provided that the independence of the Directors granting such authority is ensured as well as a lack of risk to Company assets and, when applicable, the transaction is conducted under ordinary market conditions and transparently.

For events described in the fourth paragraph above, the Board, following a report from the Nomination, Compensation and Corporate Governance Committee, is required to order adoption of such measures as it considers necessary to safeguard the interests of the Company.

The Company will make public any situations of conflict of interest in which Directors may find themselves in accordance with applicable law.

| D.7. Is there more than one company in the Group listed in Spain?                                                                                                                                                     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Yes No                                                                                                                                                                                                                |
| Please name the listed subsidiaries:                                                                                                                                                                                  |
| Listed Subsidiaries                                                                                                                                                                                                   |
| Indicate if the respective areas of activity and business relationship between the listed companies has been defined publically and precisely, as well between the subsidiary and other members of the Group.  Yes No |
| Describe the business relationship between the parent and subsidiary listed companies as well as between the subsidiary and other members of the Group                                                                |
| Identify measures taken to resolve potential conflicts of interest between listed subsidiary and the other companies in the Group:                                                                                    |

#### E. RISK MANAGEMENT AND CONTROL SYSTEMS

## E.1 Explain the scope of the company's Risk Management and Control System, including tax compliance risk.

The Risk Management and Control System at Indra Group is a process driven by the Board of Directors and Senior Management whose responsibility falls on each and every member of the Indra Group and which aims to provide reasonable assurance of achieving stated goals, added value, and an adequate level of assurance to Shareholders, other stakeholders, and the market in general.

In order to achieve these goals, the Board of Directors, by means of the Audit and Compliance Committee, supervises the effectiveness of the internal evaluation and control system for material risks, including tax risk, established in accordance with a set of key operating principles within the framework of the Risk Management Control System, and adapts them to the specific needs of Indra:

- a) **Value Protection:** Seeing Risk Management and Control as a system which creates and protects generated value for all stakeholders.
- b) **Integrity:** The Risk Management and Control System covers the entire Indra Group, from the corporate level to the distinct business units, regardless of geographic location, and is incorporated into the process of strategic planning, into the definition of business objectives, and into day to day operations in order to achieve its goals.
- c) **Homogeneity:** Establishment of a common definition for risk, including within that definition any potential event which might negatively affect business goals.
- d) **Independence:** The Organization's Risk Management and Control System at Indra Group guarantees adequate functional segregation between the distinct elements of which it is comprised; that is, between the areas which assume and manage risk and the areas responsible for coordination, control and supervision.
- e) **Proactivity:** Encourage a proactive management of risk which incorporates controls during design processes which aid risk mitigation, implementing contingency plans and establishing coverage for risk whenever possible.
- f) **Coherence:** Generally speaking, risk management should be done with coherent criteria regarding the magnitude of risk and the costs required to reduce it. Additionally, Risk Management and Control should be consistent with the rest of processes at Indra Group and its business model.
- g) **Information:** Guarantee the existence of mechanisms which assure adequate reporting to the administrative bodies charged with risk control (Senior Management, Risk Coordination Unit, Audit and Compliance Committee, and the Board of Directors)

These principles are described in the Indra Group Risk Management and Control Policy, which is periodically updated.

The Risk Management and Control System at Indra Group is based on management of business units, processes, corporate geographies and areas, and is an integral part of the decision making process.

The Risk Management System methodology establishes means for identification, evaluation, response, follow-up and communication of risks, including tax risks, allowing reasonable management of the risks to which the Indra Group is exposed.

The Global Risk Map is reported periodically to the Audit and Compliance Committee for review, as well as to the Board of Directors.

In December 2017 the Audit and Compliance Committee approved the plan from the Global Risks Unit for the three year period. Said plan establishes the strategic lines in which the Global Risks Unit will work and is based on the three fundamental principles with various initiatives associated with each one:

- 1. Risk Management and Control Framework
- 2. Risk Management and Control System
- 3. Information and Communication

## E.2 Identify the bodies within the company responsible for creating and executing the Risk Management and Control System, including tax compliance risk.

Pursuant to Article 5 of the Board Rules, those duties reserved for its direct consideration under applicable law may not be delegated by the Board. Among those duties that may not be delegated by the Board are those of approval of the Risk Management and Control Policy as well as supervision of internal information and control systems.

In order to carry out its duties, the Board relies upon the Audit and Compliance Committee, which is tasked with supervising the efficacy of the Risk Management and Control System. The Committee makes periodic reports to the Board of Directors regarding its conclusions arising from the reviews that it performs, and makes proposals and recommendations that it deems necessary.

For its part, Indra Group Senior Management has the responsibility of promoting a culture of risk management at all levels, defining the functions and responsibilities within the framework of the Risk Management and Control System, including tax risk, and supervising action plans and work stemming from the Risk Management process. More specifically, its functions with respect to the Risk Management and Control System are the following:

- Facilitate sufficient measures to accomplish Risk Management activities as well as define functions and responsibilities within the system framework.
- Validate Risk Management and Control Policies
- Validate proposals for risk appetite and follow-up on risks that approach established tolerance
- Approve the Global Risk Map as well as response plans designed for their mitigation

The Risk Coordination Unit ("RCU"), created in March 2017 and made up of Senior Managers, has the following functions regarding the Risk Management and Control System:

- Support the proper function of the Risk Management and Control System, paying attention to its identification, assessment, quantification and follow-up
- Validate proposals for Risk Management and Control Policies
- Help define the risk appetite and follow up on risks which exceed established tolerance levels
- Preapprove the Global Risk Map as the status of mitigation measures

The Global Risk Unit has the following functions as respects the Risk Management and Control System:

- Ensure the good operation of the Risk Management and Control Systems, providing
  effective tools for evaluation, prioritization and management of risks. Raise awareness
  regarding the importance of the Risk Management and Control System, encouraging a
  culture of risk management at all levels
- Draft proposals for Risk Management and Control Policies and propose their amendment and update
- Give advice on establishing risk appetite and tolerance. Ensure that testing of those boundaries be informed and managed
- Draft the Global Risk Map
- Monitor establishment and effectiveness of countermeasures designed for primary risks

#### Risk owners have the following functions:

- Monitor risks which are their responsibility in accordance with the methodology and tools defined in the Risk Management and Control System
- Participate in the design of Risk Management and Control Policies
- Propose a risk appetite, thresholds, and corrective actions when risk tolerance is in danger of being surpassed
- Evaluate risks under their responsibility during the exercise of drafting the Global Risk Map and implement countermeasures to those risks

Finally, Internal Audit, for its part, delivers recommendations to the Indra Group which help reduce to reasonable levels the potential impact of risk which may interfere with reaching its goals.

During fiscal 2017 the Audit and Compliance Committee analyzed the Global Risk Catalogue and supervised drafting and follow up of the Global Risk Map, which was approved by said Committee as well as by the Board of Directors.

Indra Group relies upon support and automisation tools which facilitate the process of constantly identifying and evaluating risks. The Audit and Compliance Committee is informed regarding improvements made in said tools and periodically reviews the selection, design and implementation of Key Risk Indicators.

## **E.3** Give the primary risks, including tax compliance risks, which may affect the achievement of business objectives.

In the development of core business activities, Indra Group is subject to various risks inherent in the different businesses and geographies in which it operates, the following of which are noteworthy:

#### **Compliance Risks**

Associated with noncompliance with laws and with rules of general application in all of the markets in which Indra Group operates, fundamentally in the area of crime and fraud prevention and legal obligations which arise from Indra Group's operations. Tax risks are included in this section.

Risks regarding noncompliance with legal and regulatory decisions on Work Safety are also included in this section, where Indra Group promotes a culture of risk prevention in all of its activities, with a focus on continuous improvement.

Indra Group has committed to maximum protection of the environment in its activities, even when significant impact is not anticipated.

#### **Strategic Risks**

Derived from the strategic position of Indra Group within the environment in which it does business and encompasses the difficulty in reaching objectives as defined in the Strategic Plan.

Within the objective of meeting the Strategic Plan, the Group will focus its efforts on monitoring profitability of the businesses it operates and investment in new technologies that improve its port folio of products and projects, and which facilitates adaptability, progress and achievement of strategic business goals. Additionally, as regards the geographic areas in which it operates, Indra Group has developed its business strategies using general criteria of prudence and within a framework that takes into account international socio-economic risks.

#### **Financial Risks**

Arising from fluctuations in financial markets and/or values of goods and services which affect costs, including areas related to management of exchange rates, liquidity risk or interest rates, as well as credit risk related to the possibility of a contract party not fulfilling its obligations and producing an economic or financial loss for Indra Group.

Indra Group's growing international presence makes exchange rate fluctuations outside of the eurozone one of its market risks. Significant exchange rate fluctuations in certain countries may have a negative effect on Indra Group's results.

Interest rate risk arises from the exposure to the movements of the curves of bank financing and capital market rates in the short, medium and long term. An increase in rates could have a negative impact on profitability. Indra Group is considering the execution of financial instruments in order to manage those risks should the situation permit.

Lines of credit and loans maintained by Indra Group with various financial entities allow it to deal with liquidity risks arising from the impossibility of obtaining cash in a timely manner.

Exposure to credit risk arises to the extent that clients do not fulfil their obligations, the clients of Indra Group having good credit profiles. Business relationships that Indra Group maintains are primarily with large corporate groups, states and public as well as public-private entities which are less exposed to non-payment risks.

#### **Operational Risks**

These arise from possible threats associated with projects and services, which make necessary prophylactic measures to be taken by project managers in order to manage their possible effects, from the drafting of bids and negotiation of contracts, to their execution and delivery.

The installation of technology solutions requires execution of large and complex projects, which require substantial support services, significant and qualified resources, and in many cases reliance upon the efforts and cooperation of suppliers, as well as clients themselves. There are risks that Indra Group will not be able to deliver the offered solution or that the goals assumed require a greater assumption of costs, or that technological limitations may impede delivery in the time and manner agreed, which could effect significant profit and cash losses from said projects, and in turn have a significant impact on Indra Group's financial position. Also, variances in project execution may give rise to contractual penalties, including cancellation of certain projects. Said situations could affect Indra Group's business reputation and solvency not only regarding the client but also other clients in the same or similar sectors and geographical areas where Indra Group operates.

Identification, hiring and active management of personnel are the primary objectives of managing the risks associated with human resource management.

Indra Group manages risks associated with information security, guaranteeing adequate protection of Indra Group's and its clients' data, as well as the technological assets that it uses.

For more information, see the Indra Group Annual Financial Statements (management report) where specific risks associated with each of the mentioned categories are described.

### **E.4** State whether the entity has a risk tolerance level, including tolerance for tax compliance risk.

The Risk Control and Management Policy at Indra Group is designed to achieve a moderate risk profile by means of appropriate management. Tolerance norms are established by means of directives, rules and procedures which assure that under this management environment risks are maintained at acceptable levels. This means that Indra Group does not attempt to eliminate all risk, but rather to assume a prudent level which permits the creation of sustainable and repeatable value while maintaining acceptable levels of risk.

Those risks which are outside of established tolerance levels are subject to actions to reestablish desirable levels to the extent that the risk is manageable and the cost of mitigation measures are justified by the potential impact of the risk on Indra.

## E.5 Indicate which risks, including tax compliance risks, have materialized during the fiscal year.

During the fiscal year, risks inherent to the Indra Group own activity, the market environment and the economic situation as well as risks of a fiscal nature have materialized.

For more information, details are provided in the Indra Group Annual Financial Statements.

## E.6 Explain the response and monitoring plans for all major risks, including tax compliance risks, of the entity.

Indra Group actively confronts any important risks identified, including tax risks, and establishes countermeasures with the goal of maintaining those risks within tolerance levels established by Management. The response measures are created by those responsible for the risks and it is the duty of the Global Risk Unit to follow up as well as report on their implementation and effectiveness. When faced with a specific risk, Indra Group has the following response strategies available: Accept, Reduce, Transfer, or Avoid.

The Global Risk Map is the graphic representation of the most important global risks for Indra Group. There is also an analysis of Reputational Risk. Each of the risks contained in the Risk Map has an associated mitigation plan established as a countermeasure, and created by the risk owner.

The Global Risk Map report is presented to the Risk Coordination Unit (RCU) and Senior Management for its approval and late is presented to the Audit and Compliance Committee for oversight.

The Board of Directors approved the Global Risk Map and the mitigation plans included within it in 2017.

The RCU works with each risk owner in implementation of mitigation plans defined as countermeasures to each of the principal identified risks. Follow up of implementation of these plans is done through a series of implementation control indicators, among other means.

Additionally, Indra Group performs periodic follow up activities regarding risk through the RCU.

The risk owner makes periodic reports to the Audit and Compliance Committee regarding the status of mitigation plans.

On the other hand, training activities are promoted for the various units with risk management duties, with the goal of raising awareness of risks specific to each cohort of the Company.

This entire process is supported by tools which favour automisation and support of the risk management process. Indra Group has in place a risk management tool for Governance, Risk and Compliance (SAP GRC RM).

## F. INTERNAL RISK MANAGEMENT AND CONTROL SYSTEMS RELATED TO THE PROCESS OF PUBLISHING FINANICAL INFORMATION.

## Describe the mechanisms comprising the System of Internal Control over Financial Reporting (ICFR) of your company

#### F.1 Control environment

Report on at least the following, describing their principal features:

F.1.1. Which bodies and/or departments are responsible for (i) the existence and maintenance of an adequate and effective ICFR; (ii) its implementation; and (iii) its supervision.

#### **Board of Directors**

The Indra Board of Directors is ultimately responsible for the existence and maintenance of an adequate and effective ICFR by exercising supervision of it through the Audit and Compliance Committee.

To such ends, the Board is responsible for supervising and approving, among other things:

- General risk management and control policy and the design of adequate control and information systems for the same.
- Communication policy for Shareholder, institutional investor and proxy advisors, and specifically:
  - drafting and approval of information that the Company annually makes public along with the Financial Statements produced for approval at Annual Shareholders Meetings; and
  - o approval of financial information that the Company must make public from time to time in accordance with applicable law.

#### **Audit and Compliance Committee**

In accordance with the Board Rules and the Bylaws, the Committee is formed exclusively by Outside Directors. The number of its members may not be less than three or more than six, and the majority must be Independent Directors.

The Chairman of the Committee is to be an Independent Director, chosen taking into account his knowledge and experience in accounting and audit.

Article 18 of the Board Rules lists the following tasks for the Audit and Compliance Committee, among others:

Ensure that the Board of Directors is able to produce Annual Financial Statements to
the Annual Shareholders' Meetings without reservations in the audit report. In the
exceptional circumstances that there be reservations, the Chairman of the Audit
Committee as well as the auditors will clearly explain to the Shareholders the content
and scope of said qualifications or reservations.

- Supervise the internal audit management in order to ensure that it is oversees the proper functioning of internal information and control systems.
- As regards internal information and control systems: (i) supervise the drafting process and the integrity of financial information regarding the Company, verifying compliance with applicable rules, proper scope of consolidation and correct application of accounting standards; (ii) ensure the independence of the unit performing the internal audit function; propose the selection, appointment, re-election and dismissal of the Head of internal audit; propose the budget for this service; approve the direction and plans for their work, ensuring that its activity is focused primarily on material risks to the Company; receive periodic information on its activities; and verify that senior management takes into account the conclusions and recommendations of its reports; and (iii) establish and supervise a mechanism which permits employees to communicate in confidence and, if possible and appropriate, anonymously, any potentially important irregularities, especially those of a financial or accounting nature, of which they become aware in the Company.
- As regards the external auditor: (i) in the event of resignation of the external auditor, examine the circumstances which led to it; (ii) ensure that the compensation paid to the external auditor does not compromise its quality or independence; (iii) supervise the reporting of any change in the auditor by the Company as a relevant event to the CNMV, accompanied by a statement regarding the existence of any disagreements with the outgoing auditor and, should they exist, of their substance; and (iv) ensure that the external auditor hold an annual meeting with the entire Board of Directors in order to report to it regarding the work performed and evolution of the accounting situation and of risks to the Company; and (v) ensure that the Company and the external auditor comply with applicable law regarding delivery of services other than auditing, regarding limits on the concentration of the auditor's work and, in general, other rules regarding the independence of the auditors.

#### **Finance Department**

The Finance Department is responsible for implementation and maintenance of controls for the Internal Control System for Financial Information.

#### **Internal Audit and Global Risks Department**

Internal Audit and Global Risks makes periodic reports to the Audit and Compliance Committee regarding the Internal Control System.

Under the auspices of the Audit and Compliance Committee, Internal Audit conducts a review of the proper functioning of the ICFR, evaluating its design and effectiveness, reporting any shortcomings it may detect during the course of its work as well as the scheduling established for corrective measures in the event they are necessary.

All matters related to Internal Control of Financial Information are regulated in the Corporate Rule "Drafting, Maintenance and Supervision of ICFR." This Rule has as its goal the establishment of responsibility and mechanisms for implementing a proper and effective internal control system which guarantees the reliability of financial information.

## F.1.2. State whether the following are present, especially as they relate to creation of financial information:

 Departments and/or mechanisms in charge of: (i) design and review of corporate structure; (ii) clear definition of lines of responsibility and authority with an adequate distribution of tasks and functions; and (iii) assurance that adequate procedures exist for proper communication throughout the entity.

As regards organizational structure, Board Rules provide the following:

The Board of Directors will submit for approval to the Annual Shareholders Meeting, at least every three years, the compensation policy for Directors, which policy shall be consistent with the compensation scheme set forth in the Bylaws. In said compensation policy, the Shareholders shall establish the maximum amount of compensation for Directors for performance of their duties as Director. With advice from the Nomination, Compensation and Corporate Governance Committee, the Board will ensure that the compensation of Directors is sufficient for the dedication, qualifications and responsibility that the position requires, but at the same time does not constitute, in the case of Independent Directors, an impediment to their independence.

The Board of Directors concentrates on matters of general control and supervision, ensuring that executive bodies and the management team to whom day to day Company management have been delegated act in accordance with approved strategies and stated goals. This task routinely requires design and review of organizational structure as well as definition of lines of responsibility and authority by the Chairman and his Steering Committee.

Control Management, Operations and Processes department is responsible for the design, establishment, review and constant updating of Indra's corporate structure, and consequently for those units involved in the process of creating financial information.

The Organizational Chart is published on the Intranet and is accessible to all personnel in the Company.

 Code of conduct, a body which approves it, degree of dissemination and instruction, included principles and values, (indicate if there is specific mention of transaction recording and creation of financial information), a body charged with analyzing infractions and proposing corrective actions and sanctions.

#### **Code of Ethics and Legal Compliance**

The most recent update of the Code of Ethics and Legal Compliance was approved by the Board in October 2017. The most important features of the update are the following: i) unification for Spain and foreign subsidiaries ii) adaptation of the *Canal Directo* rules to limits imposed by some local regulatory bodies (i.e. anonymous complaints and restrictions on material which may be communicated through the portal), iii) adaptation of the Code of Conduct regarding Information Security due to amendments in relevant internal norms, iv) strengthening of the Code of Conduct regarding Protection of Competition and v)

amendment of the regulation regarding donations and sponsorship with the goal of fixing new quantitative and qualitative limits on said donations and sponsorships.

This update is available on the intranet and the Company website in the Group's three official languages (Spanish, English and Portuguese).

The Code of Ethics and Legal Compliance reflects the commitment of the Company to the International Declaration of Human Rights, to principles regarding rights established in the Declaration of the International Labour Organization and to the principles of the UN Global Compact.

#### **The Code of Ethics contains:**

- General Principles of Behaviour, which are to guide all decisions and commercial
  practices at Indra. These are: Integrity, Professionalism and Respect. Integrity means
  acting in good faith and establishing professional relationships based on transparency
  and ethics. Professionalism means maintaining a proactive attitude directed towards
  excellence in our work. And Respect includes an attitude of recognizing the value of
  people and their work, the natural environment, and the social environment in which we
  operate.
- Rules of Conduct and commitments that Indra assumes in matters of legal compliance.
   Said Rules of Conduct regard: corruption and bribery; conflicts of interest; information security; psychological and sexual harassment, foreign trade in defence materiel and dual-use technology; government subsidies and public support; natural environment; best tax practices; management of financial information; protection of competition; money laundering and financing of terrorism; workplace health and safety; and government relations.
- The Rules of Conduct regarding "Management of Financial Information" provides that "Financial information of Indra, particularly the annual reports, will accurately reflect its economic and financial condition and its net worth, and will conform to applicable generally accepted accounting practices and international financial information rules. To this end, no Professional or Associate shall hide or distort information contained in any books of account or financial reports of Indra, which books and accounts shall be complete, accurate and honest." The principles used for accounting and management are correction, integrity and transparency, in complete compliance with applicable law.
- For the Canal Directo (Direct Channel): one of the general controls for detecting noncompliance with the Code of Ethics and Legal Compliance is the Canal Directo. The Code of Ethics and the Manual for Prevention of Criminal Risks establish the operational norms for said Channel (<a href="mailto:canaldirecto@indra.es">canaldirecto@indra.es</a>) which provides a confidential means which the Company makes available to all of Indra's Professionals and other Associates for the purpose of communicating to the Company (i) any concern whatsoever regarding interpretation and application of the Code of Ethics and its enabling rules and (ii) any improper behaviour or any irregularity or infraction discovered regarding the Code of Ethics and rules.

In 2017 the Canal Directo received 217 direct and indirect communications (including referrals by the Compliance Unit to the Canal Directo). This number of communications

represents an increase of 110.68% over the number received in 2016 (103 communications).

All of the communications were properly attended to by the Compliance Unit, processing the cases in those instances where it has gone forward. Additionally, it imposed disciplinary and other measures as appropriate.

The 217 communications received consisted of:

- 134 inquiries regarding donations and sponsorship, conflict of interest, professional courtesy and information requests from third parties regarding our Model;
- 83 regarding presumed irregularities related to the Code of Ethics and Legal Compliance

The Canal Directo places information received in a dedicated file. Personal information included in communications received through the Canal Directo is placed in a file configured and managed in accordance with applicable law regarding the protection of data. The information is kept as long as necessary to allow communication, with all personal information in the file deleted no more than two months after closure of the file where the information is found.

The Audit and Compliance Committee reports at least once a year to the Board of Directors regarding the function of the model for Prevention of Criminal Risks.

#### **Training Programs**

The Compliance Unit provides training in Ethics and Legal Compliance to Company Professionals with the goal of promoting a robust culture of compliance. Together with the Finance Department, Human Resources Department periodically develops external and internal training programs directed at personnel involved in the creation of financial statements for the Company. The training programs are focused on proper knowledge and implementation of International Financial Information Standards and on legislation and other regulations governing Internal Control of Financial Information. Many of these courses take place by means of attendance at seminars on auditing principles, and are immediately applicable.

Additionally, there are various courses and seminars dealing with tax issues arising from regulatory changes in the various countries where Indra does business.

The Head of Internal Audit remains up to date on new developments in the areas of Risk Management and Internal Control, especially as they relate to Financial Information. In particular, the following training activities have been competed:

- Training sessions regarding the Indra Financial Statements
- Training sessions regarding the Indra Risk Map
- Course on advanced accounting
- Course on International Financial Information Standard 15
- Course on ISO 3100

In November 2017 the Internal Audit department sponsored some Training Days directed to employees on the front line of defence, with the goal of enabling them to

report on design evaluation and self-assessment of ICFR by means of SAP GRC internal control reporting tool.

This training was delivered to 57 people belonging to HR, Control, Finance, Procurement, Operations, and Legal.

#### F.2 Assessment of Financial Information Risks

#### Report on at least the following:

## F.2.1 What are the principle characteristics of the risk identification process, including error and fraud risk, as regards to:

#### Whether the process exists and is documented.

The goal of the evaluation process for financial risks is to establish and maintain an efficient process for identifying, analyzing and managing risks impacting the preparation of the Financial Statements.

At Indra, the identification and evaluation of risks is a continuous process. The process of risk management consists in the following levels of participation:

- The Board of Directors reviews supervision by the Audit and Compliance Committee of the risk management and control policy and internal control systems of the Company.
- The Global Risk Department does periodic reviews of the corporate risk model.
- Those in charge of each functional area and other Professionals directly involved in the risk management process under their area of responsibility.

## For each process and sub process identified as significant, a matrix is created which includes the following information:

Identification and description of critical risks.

- Risks for each process are to be described specifically and later classified in accordance with the Indra Risk Inventory, which is periodically updated and evaluated based on risk management implemented by the Company.
- The identification of risks should take into account all of the risks which impact the process of creating financial documents, among them:
  - Strategic risks associated with the definition of objectives and structure of the environment, including external fraud.
  - Operational risks which include, among other things, those related to process efficiency and efficacy, key personnel, productivity and hiring, internal communication, assignment of resources, integrity of information and business continuity.
  - o Financial risks related to accounting of operations, presentation of financial information, or operational tax strategy.
  - Compliance risks associated with regulations both external (legal, environment, tax) and internal (ethics codes).

- Identification of the objectives of the financial information associated with each epigraph/process/sub process. Includes the objectives of the financial information associated with each critical risk (existence and occurrence, integrity, assessment, presentation, breakdown and comparability, rights and duties).
- Identification of critical control activities. For each critical risk identified, a control activity should be designed and implemented to mitigate it.
  - If the process covers all of the objectives of financial information, (existence and occurrence; completeness; valuation; delivery; breakdown and comparability; and rights and obligations), whether it is updated and with what frequency.

Within the objective of ensuring the reliability of Financial Information, the following objectives regarding financial information are taken into account on a permanent basis in the risk identification and accounting error control process:

- **Existence and Occurrence**: Transactions, conditions and events are effectively captured in the financial information and recorded at the right time.
- **Integrity**: Information reflects the totality of transactions, conditions and events where the entity is an affected party.
- **Fair Value**: Transactions, conditions and events are recorded and valued in accordance with applicable rules.
- Presentation, Breakdown, and Comparability: Transactions, conditions and events are classified, presented and detailed in the financial information in accordance with applicable rules.
- Rights and Obligations: The Financial Information reflects, on the effective date, rights and obligations corresponding to assets and liabilities in accordance with applicable rules.

Additionally, for each control activity, the following information is detailed in the matrix:

- Person responsible for the control
- Control frequency
- Procedure and/or application where it may be found
- If the control is automatic and/or manual
- If the control is preventative or detective
- If the control mitigates the risk of fraud

The ICFR is formalized, therefore, as a body of procedures and matrices.

Information detailed in the matrices is updated annually.

 Existence of a process for determining the scope of consolidation, taking into account, among other characteristics, the existence of complex business structures or special purpose entities.

The Company maintains a continuously updated company registry which contains all of the equity interests of any type of the Group, whether the interest is direct or indirect, as well as any entity over which the group may exercise control independent of the legal means

by which such control may be exercised including, should they exist, shell companies as well as special purpose entities.

Management and update of this registry is done in accordance with procedures dictated by the Company Guideline *Consolidación y Elaboración de la Información Financiera* ("Consolidation and Creation of Financial Information").

The scope of consolidation at Indra Group is determined monthly by Administration Department in the form of information available in the company registry in accordance with principles contained in International Accounting Standards.

 If the process takes into account the effects of other types of risk (operational, technological, financial, legal, tax, reputational, environmental, etc.) to the extent that they affect the financial statements.

The process of identifying risks of error in financial information takes into account the impact that other types of risk may have on them, which are identified, evaluated and managed by various corporate units.

Risks are classified in the following fashion:

#### Compliance Risks

Associated with non-compliance with laws and rules of general application in all of the markets in which Indra operates, fundamentally in the area of crime and fraud prevention and legal obligations which arise from Indra Group's operations. Tax risks are included in this section.

- o Legal
- Regulatory

#### • Strategic Risks

Related to difficulty in adapting to the environment or market within which Indra operates, including those which arise from being present in particular countries or geographic zones. These risks may be classified as:

- Cultural change and focus on profitability
- o Market dynamics

#### Financial Risks

These arise from fluctuations in financial markets and/or values of goods and services which affect the cost of doing business, including areas related to managing exchange rates, liquidity risk or interest rates, as well as credit risk related to the possibility of a contract party not fulfilling its obligations and producing an economic or financial loss for Indra. These risks can be classified as:

- Accounting and reporting
- Markets

#### Operational Risks

Arise from potential threats associated with projects and services, which make it necessary for those in charge of projects to take prophylactic measures necessary to manage their possible effects, from the perspective of drafting and negotiating contracts as well as their execution and delivery.

Included are technology risks related to information systems.

These risks can be classified as:

- Procurement
- o Project management
- Human resources
- Systems

The outline of these risks is mapped to controls within the ICFR model where for each of them it is determined which control applies to the risk and if the risk of fraud can be mitigated with the control.

## • Which governing body within the company supervises the process?

Oversight of the process of identifying financial information risks is done by the Audit and Compliance Committee and delegated to Internal Audit in accordance with its supervisory mandate within the ICFR.

#### F.3 Control Activities

Report on whether the Company has at least the following, describing their main characteristics:

F.3.1. Review and authorization procedures for financial information published to the stock markets and a description of the ICFR, indicating those responsible, as well as documentation describing the flow of activity and controls (including those relating to the risk of fraud) of the various types of transactions which may materially affect the financial statements, including financial closing procedures and the specific review of judgments, estimates, valuations and relevant forecasts.

Indra provides quarterly and semi-annual financial information to the securities market. This financial information is prepared by the Consolidation Department, under the supervision of the Finance Department, which performs certain control activities to ensure the reliability of such information.

Additionally, the Investor Relations Department and the Department of Administration, part of the Finance Department, together with the Control, Organisation and Process Department, analyze and oversee created information before publication to third parties by drafting management reports and by the monitoring of indicators.

The CFO analyzes these reports and provisionally approves them for submission to the Audit and Compliance Committee.

The Audit and Compliance Committee oversees the financial information that is presented, and also makes periodic requests for analysis of specific matters, as well as detail of occasional financial transactions which, because of their importance, require a greater degree of scrutiny. Upon closing the fiscal year, the Audit and Compliance Committee also receives information prepared by the Company's external auditors on the results of their work.

Finally, the Audit and Compliance Committee reports its findings to the Board of Directors regarding the financial information that, once approved by the Board of Directors, is to be published to the securities markets.

Indra has a Model of Internal Control of Financial Reporting based on the COSO methodology and compliant with COSO II. The model has the following goals:

- Effectiveness and efficiency of operations
- Adequacy and reliability of financial information
- Compliance with applicable laws and regulations

Implementation of this framework seeks to provide reasonable security in achievement of the objectives of the organization.

This framework consists of a total of 5 components and 17 principles, which contain the fundamental concepts associated with each component.

In adapting to the Framework, a process was carried out for verifying that each of the 5 components of the internal control system were present and operating adequately in the organisation, and that the 5 components operate in a coordinated fashion.

No significant deficiencies were detected in the verification process and therefore the ICFR model is considered to be working properly in accordance with COSO.

There is a direct relationship between the components, principles, and organisational structure. Therefore, before any significant change is done in the organisation, a study of its impact on the model is carried out.

The ICFR model has a risk and financial control matrix which includes business processes relevant to preparation of the financial statements for the company, General IT Controls, and Entity Level Controls. The matrix is broken down into the following cycles:

- Closing and Consolidation
- Procurement
- Impairment
- Tax
- R&D
- Fixed Assets
- Personnel
- Provisions
- Reporting
- Net Equity
- Treasury
- Joint Partnerships
- Sales and Projects

#### General IT Controls

Information contained in the financial risk and control matrix is documented in the SAP GRC Process Control tool which is updated any time a change occurs which is significant enough to reduce the reliability or completeness of financial information. This tool allows self evaluation of control activities carried out by those responsible for them.

Within the COSO framework, the organization takes into account the probability of fraud when assessing risks associated with achievement of objectives.

Within the Global Risk Management Model, there is a periodic risk identification process which considers fraud risk. This process includes a review of methodology and the fraud risk evaluation considers fraudulent information, loss of assets and improper conduct.

Additionally, preventive and detective controls have been established in the organization to mitigate these risks. These controls are included in the internal control tool and are periodically self-evaluated by the executors of the same.

The ICFR at Indra depends on the following fundamental concepts:

- a) Entity Level Controls ("ELC") are those components of cross functional control that ensure an adequate level of internal control at Indra, that perform a mitigating control function when necessary, and which place special emphasis on the following components:
  - Environmental control
  - Risk evaluation
  - Control activities
  - Information and communication
  - Oversight Activities

#### b) Processes:

Indra has a Process/Sub process Map grouped in the following 4 categories:

- Strategic: Processes for analyzing the needs and constraints of the Company, the market and shareholders, by which the business develops its strategies and defines objectives.
- **Key:** Processes essential to the conduct of business, which directly impact the delivery of services and the satisfaction of the end user.
- **Support:** Those processes which provide the services, means and support necessary so that Key processes may be accomplished.
- **Evaluation, Assurance and Improvement:** Processes necessary for the control and improvement of the management system.

These four categories contain the processes/sub processes which affect practically all of the organizational units at Indra.

Control Management, Operations and Processes Department manages and updates the Process Map.

Significant processes are identified based on the existence of specific risks, considering those risks significant based on their potential impact on financial information; all cases of potential error or fraud are considered significant.

The processes with the most impact on creation of financial information are included in the financial risk and control matrix.

The basic components of each of these processes are the following:

- Control Objectives: Needs for control that must be satisfied in each step of the business cycle or process, in accordance with internal control definitions. In this way, they are used to verify and evaluate the accuracy of accounting and other information and determine whether all company financial information is provided to its end users, and cover the areas of completeness, closing, delivery, posting, validity and valuation.
- Risk: It is possible that an event or action may affect the ability of the organization to meet its financial information objectives and/or successfully realize its strategies.
- Control Activities: Policies, procedures and practices applicable by Company personnel, application systems, and other resources in place to ensure that control objectives are reached and that risk mitigation strategies are executed. Process control activities are to be incorporated in operational processes and serve as a means for appropriately managing risk and are focused on its prevention, detection and correction. In the specific case of IT, control activities are known as General IT Controls ("GITC"). Control activities are designed to be preventative or detective and manual (human based) or automatic (machine based).

During 2017 controls for the various cycles contained in the model were redefined, the objective being presence of those controls in all of the Indra companies. This control redesign included updating descriptions, proper definition of inputs, evidence of control, and processes to carry out.

An exhaustive analysis of the various cycles was performed, with the objective of identifying and implementing a series of key controls based upon the risks presented by different financial information processes and subprocesses. In that way it is reasonably sure that we are mitigating said risk in an adequate manner.

The ICFR control matrix consists of 191 process level controls, 48 entity level controls, and 90 GITCs, 64% of which have been defined as key controls and 36% of which are considered standard controls. Additionally, responsibility for these controls has been assigned at the Corporate and individual company level.

Within the assessment process for the internal control model by means of the corporate SAP GRC tool, a project of implementation of control self-evaluation is being carried out by those responsible for executing those controls. The evolution of this process permits strengthening of the system, monitoring control functionality and adopting a new, more dynamic and proactive Internal Control management model.

Process control and GITC activities ensure that all of the control objectives are followed during the ordinary course of business and for every section of the financial statements. All information relative to the Internal Control model is contained on the Indra intranet.

Senior staff of Internal Audit perform an annual audit of the ICFR.

Any weaknesses in control found in the ICFR will be included in a specific action plan for each one. Internal Audit will monitor, control, and report on them to the Audit and Compliance Committee until they are corrected.

Specific review of the relevant judgments, estimations, valuations and projections used to quantify some assets, liabilities, revenues, expenses and commitments stated and/or broken out in the financial information will be carried out by the Finance Department with the help of the executive level department affected. Hypotheses and estimates based on business outlook will be reviewed and analyzed together with the executive level departments for Markets at Indra.

F.3.2 Internal IT control policies and procedures (access security, change controls, their operation, operational continuity, and segregation of duties, among others) which support relevant processes within the entity and relate to the creation and publication of financial information.

The Information Systems department of Indra is responsible for delivery of quality IT services as business support in the markets and territories in which Indra operates.

Management of services is based on ISO/IEC 20000, provides Indra with a guarantee of quality, efficacy in providing capacity, availability, security and support, by applying the principles of continuous improvement.

the Company has available an Information Security area reporting to the Systems area and whose purpose it is to be vigilant regarding security of all IT processes, ensuring integrity, availability, authenticity, confidentiality, and traceability.

Among its functions are definition, implementation and monitoring of the Information Security model established at Indra and based on ISO/IEC 27001 standards, with the goal of maintaining the security of all assets and adoption of the most effective controls and procedures consistent with business strategy. This is what animates the Information Security Policy.

Information Security Policy at Indra, published on the intranet, has as its objectives management of IT security and strategic alignment with business goals, guarantee of the confidentiality, completeness and availability of information, and all of the activities involved in achieving these objectives. This policy is mandatory at all Markets and Areas of the company, as well as at all of the businesses, offices and affiliates of Indra, and knowledge of and compliance with it is obligatory for any person who makes use of the Information Systems (employees, interns, third parties, etc.). This Policy applies at all information development stages (generation, distribution, storage, handling, transfer and destruction) of the Systems which process it. It entails all of the information systems and services at Indra and all support servers as well as the environment and applications which affect business processes of the Company, covering therefore relevant processes in the creation and publication of financial information.

Information security is an integral part of all of the processes in the organization and is included in the strategic planning for the Company. Information security strategy as defined by Indra is based on five fundamental pillars:

- Organization of information security: Indra has a defined Global Security
  Governance Model which ensures coordination between representatives of
  different countries and markets for the Company, and the proper coordination and
  organization of information security.
- The normative framework of information security: Compliance is mandatory for all Indra companies, and has the goal of managing information security and strategic alignment with business objectives, guaranteeing confidentiality, integrity and availability of information. It is structured as a function of the protection environments: Protection of Information, applications, systems, networks and infrastructures; and responsibility profiles: Those responsible for Projects/programs, Developers, Systems Administrators and Users.
- Awareness and training in information security: One of the basic pillars of information security. Awareness is raised during all employment phases by means of multiple activities which range from awareness of new additions to annual training programs which include specific information security courses for all levels.
- Technology and security controls: Information security is a comprehensive solution which encompasses all of the security controls oriented to physical security and the environment as well as logical security controls.
- Audit process and compliance follow-up: The process of verification of compliance and is done internally by means of continuous supervision and monitorization processes, and run round the clock with the goal of identifying possible security alerts or violations.

Consistent with the Security Policy, Indra has implemented an Internal Control model for the IT area.

The Internal Control model at Indra covers IT processes which make up the IT environment, architecture and infrastructure as well as applications that affect transactions which directly affect primary business processes and therefore has an impact on financial information and Company closing procedures.

The control model for systems which support creation and publication of financial information is based on COSO and consists of a General IT Controls matrix as well as a series of policy and procedures which ensure the integrity, availability and authenticity of information communicated to the markets. This is accomplished through establishment of controls built around the following areas:

- Access to programs and data which include activities related to:
  - Restriction of access to systems, thereby avoiding unauthorized access or program modifications which might affect the integrity, completeness and reliability of financial information.
  - Security in installations which house the systems, guaranteeing that access to them is limited to authorized personnel.
  - A proper segregation of functions, with the goal of guaranteeing secure access to accounting information systems.
- Acquisition and maintenance of, and changes to systems which include activities related to:
  - Changes in information systems are authorized, tested and approved before being put into place.

- Changes are managed properly in order to avoid interruptions or unauthorized modifications.
- Systems operations, which include activities related to:
  - Availability of information, ensuring that financial data are complete, valid and accurate.
  - o Proper incident management, allowing rapid resolution and minimum impact.
  - Monitorization of operations, ensuring that they are executed thoroughly and on time. In the event of an incident, such is resolved allowing work to restart and be correctly executed.
- F.3.3 Internal control policies and procedures intended to guide the management of subcontracted activities and those of third parties, as well as those aspects of assessment, calculation or evaluation entrusted to independent experts, that may materially affect financial statements.

Indra has available control and follow up mechanisms for subcontractor activities with the goal of monitoring and minimizing business risk for the Company. Among others, there is an internal procedure for hiring external advisors which establishes the level of approval required as a function of the amount involved. Results or reports on contracts for accounting, tax or legal services are supervised by the head of Finance and Procurement and by the head of the Legal Department and other departments when deemed necessary.

Within the process relative to the creation of financial information, some companies have outsourced the payroll process. Additional to generally established controls, a series of control activities have been implemented for third party subcontracting, which may be grouped as a function of the following processes:

- Process: 1. Delivery of Service
- Process: 2. Continuity of Service
- Process: 3 Compliance
- Process: 4. Governance

#### F.4 Information and Communication

State whether the Company has at least the following, describing its principle characteristics:

F.4.1 A specifically assigned function for defining and updating accounting policies (accounting policy area or department) and resolving doubts or conflicts arising from their interpretation, maintaining a free flow of information to those responsible for operations in the organization, as well as an up to date accounting policy manual distributed to the business units through which the entity operates.

Responsibility for application of the Accounting Policies of the Company is the same for the entire geographic reach of Indra and is found in Treasury and Finance.

The Department of Administration keeps all those responsible for preparing financial information in the various business units of the Group informed of changes in rules, resolves doubts when they exist and receives information from companies in the Company necessary to assure consistent application of Accounting Policies of the Group and to determine the effect of application of new accounting rules.

On those occasions when application of an accounting rule is especially complex, the Finance Department of Group informs the external auditors of the conclusions drawn from the Company's accounting analysis and solicits their opinion regarding the conclusions drawn.

Accounting policies at Indra are developed based upon International Norms for Financial Information adopted by the European Union and found in a document called *Manual de Contabilidad* ("Accounting Manual"). This document is analyzed periodically by the Finance Department and is published on the Intranet.

F.4.2. Measures for capturing and preparing financial information with consistent formats for application and use by all of the units of the entity or the group, and which contain the main financial statements and notes, as well as detailed information regarding ICFR.

Indra has a defined formal procedure for the preparation of financial information, which includes closing of the books for all of the group companies as well as the consolidation process for the Company. The fact that the major companies in the group use a common accounting system platform (SAP), allows the guarantee of better control of standardized closing processes as well as controls over supervision of system access by different users, verifying that there is no conflict in access authorization either internally or for later review by the external auditor. Within the system there are controls (automatic, semiautomatic and manual) which permit validation and assurance of consistency of handled information.

Existence of the same account charts for reporting for all of the entities in the group, a specific closing calendar and subsequent reporting to the company matrix, as well as the use of obligatory closing exchange rates when converting the balance sheet and the profit and loss statements to the euro for reporting, work together efficiently to improve the quality level and homogeneity of information.

The uploading of monthly reporting information is carried out by the same companies in Datamart. This tool permits centralization of all of the resulting financial information of Indra companies in a single system. Most of the time, input of the information to the system is done automatically from the group's computerized financial system (SAP).

#### F.5 Supervision of System Performance

#### Describe at least the following:

F.5.1 The activities of the Audit Committee in overseeing ICFR as well as whether there is an internal audit function that has among its mandates support of the Committee and the task of supervising the internal control system, including ICFR. Additionally, describe the

scope of ICFR assessment made during the fiscal year and the procedure through which the person responsible for doing the assessment reports on its results, whether the Company has an action plan describing possible corrective measures, and whether its impact on financial reporting is considered.

The Audit and Compliance Committee supervises the proper functioning of ICFR through Internal Audit, and has evaluated its design and operational effectiveness.

The scope of ICFR was determined using a model for scope applied to all subsidiaries. This model is designed to determine the most important processes to Indra.

The model for scope takes into account quantitative factors (materiality of account headings) as well as qualitative ones (the degree of internal control risk, internal audit experience risk, and account heading risk). Based on these factors, the critical cycles for financial information were defined and reviewed by country and company.

The scope of the ICFR evaluation performed during the fiscal year includes the areas of Brazil, Chile, Colombia, Spain, Mexico, Italy, Norway, Saudi Arabia and Bahrain, the goal of the review being the companies in each of the areas of greatest impact based on a series of qualitative and quantitative factors, amounting to thirteen companies.

Said scope was approved by the Audit and Compliance Committee.

The internal audit function is carried out by Internal Audit of the group, which reports to the Audit and Compliance Committee. This hierarchical structure is designed to permit Internal Audit to remain structurally independent and promote direct communication to and from the Audit and Compliance Committee.

Internal Audit, through a team located at Corporate as well as in Mexico, reasonably ensures performance of the internal control system.

As regards the ICFR in particular, Internal Audit performs an annual review of the design and effectiveness of the control activities regarding financial information. Pursuant to these reviews, Internal Audit sends reports on possible shortcomings in internal control that they have detected to those responsible for these activities, to Senior Management, and to the Audit and Compliance Committee, as well as action plans adopted by the Company for their mitigation.

Control supervision follows the following rules:

- For controls which undergo a monthly self-evaluation, two types of review are performed, one based on supervision of the evaluation carried out by the control owners and the other with the goal of verifying the tests and validations executed by the control owner.
- Evidence has been obtained for the rest of the controls and necessary tests carried out to properly understand their effectiveness.

All the controls functioned as designed, but some control weaknesses and opportunities for improvement which did not significantly affect the quality of financial information were detected and have resulted in action plans following the policy of continuous

improvement which characterizes Indra Group. During periodic tests of the ICFR, the Internal Audit Department will test implementation of said action plans.

F.5.2 If there is a procedure by which the account auditor (in accordance with that contained in the Normas Técnicas de Auditoría ("Auditing Standards"), internal audit and other experts may communicate with senior management and the Audit Committee or Managers of the entity regarding significant weakness in internal control identified during the review of the annual accounts or any others they have been assigned. Additionally, state whether a plan of action is available for correcting or mitigating any weaknesses found.

All of the deficiencies detected by Internal Audit during the course of their work were subject to recommendations and action plans agreed to with the audit subject. Internal Audit supervises the implementation of agreed upon actions and reports their status to the various governing bodies of Indra (primarily the Audit and Compliance Committee).

The procedure for discussing identified significant weaknesses in internal control is that of meetings between the Audit and Compliance Committee and the external auditors, internal auditors, and the department responsible for producing financial information.

Consistent with this, the account auditor meets annually with this Committee for the purpose of presenting recommendations related to weaknesses in internal control identified during the process of reviewing the annual financial statements.

#### F.6 Other Relevant Information

N/A

#### F. 7 External Auditor's Report

**Report from:** Deloitte, S.L.

F.7.1 If the ICFR information submitted to the markets has been subject to review by the external auditor, in which case the entity shall include its report as an attachment. If not, reasons why should be given.

With the goal of improving the transparency and quality of public information it sends out, Indra has gone beyond its legal obligations and the recommendations of the Working Group on Internal Control of Financial Information, and:

- prepared this description of its ICFR following the 16 basic indicators recommended in Section III of the Working Group Document;
- has implemented a bottom-up certification system whereby those responsible for significant processes in the financial information area certify the validity and effectiveness of those processes and controls which fall within their area of responsibility, ultimate responsibility resting with the finance director.
- issued a certification verified by the CEO and the CFO in which they explicitly acknowledge: (i) their responsibility for establishing and maintaining an adequate

ICFR for the entity, specifying the internal control framework used in order to evaluate the effectiveness of the ICFR (Internal Control – Internal Framework issued by the Committee of Sponsoring Organizations of the Treadway Commission – COSO –) and (ii) that the ICFR of Indra is effective as of the close of fiscal 2017.

considered it appropriate to request that the external auditor issue a report in which
the auditor renders an opinion, within a reasonable degree of certainty based upon
generally accepted auditing standards and using as a reference a generally
recognized internal control framework, whether the design and performance of the
ICFR of Indra is effective as of the close of fiscal 2017, which is attached to this
Annual Report on Corporate Governance.

As stated earlier, there exists no legally binding regulation which establishes the minimum requirements for companies in describing their ICFR.

Future regulations issued regarding information about ICFR that listed companies must publish may cause a change in the information contained in this report as they relate to breakdown or informational requirements.

#### G. **EXTENT OF COMPLIANCE WITH CORPORATE GOVERNANCE** RECOMMENDATIONS

Specify the Company's level of compliance with recommendations from the Unified Code of Good Governance.

In the event that a recommendation is not followed or followed only partially, a detailed explanation should be included explaining the reasons in such a manner that

| reholders, investors and the market in general have enough information to judge the pany's acts. General explanations are not acceptable.                                                                                                                                                                                                     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| That the Bylaws of listed companies do not limit the maximum number of votes that may be cast by one shareholder or contain other restrictions that hinder the takeover of control of the company through the acquisition of shares on the market.                                                                                            |
| Complies Explanation                                                                                                                                                                                                                                                                                                                          |
| That when the parent company and a subsidiary are listed on the stock exchange, both should publicly and specifically define:                                                                                                                                                                                                                 |
| a) The respective areas of activity and possible business relationships between them, as well as those of the listed subsidiary with other Group companies;                                                                                                                                                                                   |
| b) The mechanisms in place to resolve any conflicts of interest that may arise.                                                                                                                                                                                                                                                               |
| Complies Complies Partially Explanation Not Applicable                                                                                                                                                                                                                                                                                        |
| That, during the course of the annual shareholders' meeting, as an adjunct to the distribution of a written annual report on corporate governance, that the chairman of the board of directors make a detailed oral report to the shareholders regarding the most material aspects of corporate governance of the company, and in particular: |
| a) Changes which have occurred since the last Annual Shareholders' Meeting.                                                                                                                                                                                                                                                                   |
| b) Specific reasons why the company did not follow any of the recommendations of the Code of Corporate Governance and, if so, the alternative norms which were followed instead.                                                                                                                                                              |
| Complies Complies Partially Explanation                                                                                                                                                                                                                                                                                                       |
|                                                                                                                                                                                                                                                                                                                                               |

4. That the company has defined and promoted a policy of communication and contact with shareholders, institutional investors and proxy advisors that complies in all aspects with rules preventing abuse of markets and gives equal treatment to similarly situated shareholders.

|    | And that the company has made such policy public through its web page, including information related to the manner in which said policy has been implemented and the identity of contact persons or those responsible for implementing it.                                                                                                                                                                                                                        |
|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    | Complies Complies Partially Explanation                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 5. | That the Board of Directors should not propose to the Annual Shareholders' Meeting any proposal for delegation of powers allowing the issuance of shares or convertible securities without pre-emptive rights in an amount exceeding 20% of equity at the time of delegation.                                                                                                                                                                                     |
|    | And that whenever the Board of Directors approves any issuance of shares or convertible securities without pre-emptive rights that the company immediately publish reports on its web page regarding said exclusions as referenced in applicable corporate law.                                                                                                                                                                                                   |
|    | Complies Complies Partially Explanation                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 6. | That listed companies which draft reports listed below, whether under legal obligation or voluntarily, publish them on their web page with sufficient lead time before the Annual Shareholders' Meeting, even when their publication is not mandatory:                                                                                                                                                                                                            |
|    | <ul> <li>a) Report regarding the auditor's independence.</li> <li>b) Reports regarding the workings of the audit committee and the nomination and compensation committee.</li> <li>c) Report of the audit committee regarding related party transactions</li> <li>d) Report on the corporate social responsibility policy.</li> </ul>                                                                                                                             |
|    | Complies Complies Partially Explanation                                                                                                                                                                                                                                                                                                                                                                                                                           |
|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 7  | . That the company transmit in real time, through its web page, the proceedings of the Annual Shareholders' Meetings.                                                                                                                                                                                                                                                                                                                                             |
|    | Complies Complies Partially                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 8  | That the Audit Committee ensure that the Board of Directors present financial<br>statements in the Audit Report for the Annual Shareholders' Meetings which do not<br>have qualifications or reservations and that, in the exceptional circumstances in<br>which qualifications may appear, that the chairman of the Audit Committee and the<br>auditors clearly explain to the shareholders the content and the scope of said<br>qualifications or reservations. |
|    | Complies Complies Partially Explanation                                                                                                                                                                                                                                                                                                                                                                                                                           |
|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |

| 9.                                                                                                                                                                                                                                                                                                                                                                                                  | That the Company permanently maintain on its web page the requirements and procedures for certification of share ownership, the right of attendance at the Annual Shareholders' Meetings, and the exercise of the right to vote or to issue a proxy.                                                                  |                        |                     |                                                          |                                                                                                    |   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|---------------------|----------------------------------------------------------|----------------------------------------------------------------------------------------------------|---|
|                                                                                                                                                                                                                                                                                                                                                                                                     | And that such requirements and procedures promote attendance and the exercise of shareholder rights in a non-discriminatory fashion.                                                                                                                                                                                  |                        |                     |                                                          |                                                                                                    |   |
|                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                       | Complies               | Complies Part       | ially Exp                                                | planation                                                                                          |   |
|                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                       |                        |                     |                                                          |                                                                                                    |   |
| 10                                                                                                                                                                                                                                                                                                                                                                                                  | agenda                                                                                                                                                                                                                                                                                                                | or to make             |                     |                                                          | right to make additions to the time in advance of the Annua                                        |   |
|                                                                                                                                                                                                                                                                                                                                                                                                     | <ul> <li>a) Immediately distribute the additions and new proposals.</li> <li>b) Publish the model attendance credential or proxy form or form for distance voting with the changes such that the new agenda items and alternative proposals may be voted upon under the same terms and conditions as those</li> </ul> |                        |                     |                                                          |                                                                                                    | e |
|                                                                                                                                                                                                                                                                                                                                                                                                     | c)                                                                                                                                                                                                                                                                                                                    | Submit all the same vo | oting rules to then | ems or alternato<br>n as are applied<br>ticularly, assur | e proposals to a vote and apply<br>d to those drafted by the board<br>mptions or default positions | d |
|                                                                                                                                                                                                                                                                                                                                                                                                     | d)                                                                                                                                                                                                                                                                                                                    | That after             | -                   | older Meeting,                                           | a breakdown of the results on<br>nmunicated.                                                       | f |
|                                                                                                                                                                                                                                                                                                                                                                                                     | Compli                                                                                                                                                                                                                                                                                                                | es                     | Complies Partially  | Explanation                                              | Not Applicable                                                                                     |   |
| 11.                                                                                                                                                                                                                                                                                                                                                                                                 | 11. That, in the event the company intends to pay for attendance at the Annual Shareholders' Meeting, that it establish in advance a general policy of long term effect regarding such payments.                                                                                                                      |                        |                     |                                                          |                                                                                                    |   |
|                                                                                                                                                                                                                                                                                                                                                                                                     | Con                                                                                                                                                                                                                                                                                                                   | nplies                 | Complies Partially  | Explanation                                              | Not Applicable                                                                                     |   |
| 12. That the Board of Directors complete its duties with a unity of purpose and independence, treating all similarly situated shareholders equally and that it be guided by the best interests of the company, which is understood to mean the pursuit of a profitable and sustainable business in the long term, and the promotion of continuity and maximization of the business' economic value. |                                                                                                                                                                                                                                                                                                                       |                        |                     |                                                          |                                                                                                    |   |

And that in pursuit of the company's interest, that in addition to complying with applicable law and rules and in engaging in behaviour based in good faith, ethics and a respect for commonly accepted best practices, that it seek to reconcile its own

|                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | operates and the envir                                                                                                       | onment.                                                                                                                 |
|----------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|
|                      | Complies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Complies Partially                                                                                                           | Explanation                                                                                                             |
|                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                              |                                                                                                                         |
|                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | The second se              | size to perform its duties effectively ween five and fifteen members.                                                   |
|                      | Compli                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | es Explanation                                                                                                               |                                                                                                                         |
| 14. That th          | e Board of Directo                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | ors approve a selection                                                                                                      | policy for directors that:                                                                                              |
| ii) iii) That the re | analysis of the new favours diversity esulting prior analyting report from the holders' meeting reholders' m | posals for appointmen<br>eeds of the board of di<br>in knowledge, experion<br>lysis of the needs of to<br>the appointment co |                                                                                                                         |
| the numbe            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | tors represent, at a m                                                                                                       | es the objective that by the year 2020 ninimum, 30% of the total number of                                              |
|                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                              | ompliance with the selection policy of oort on Corporate Governance.                                                    |
|                      | Complies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Complies Partially                                                                                                           | Explanation                                                                                                             |
| board<br>necess      | of directors and ary, taking into                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | that the number of                                                                                                           | nstitute a substantial majority of the executive directors be the minimum ity of the corporate group and the directors. |
|                      | Complies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Complies Partially                                                                                                           | Explanation                                                                                                             |
|                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                              | ors divided by the number of non-<br>roportion of the equity interest in the                                            |

company represented by said proprietary directors and the remaining share capital.

company interests, when appropriate, with the interests of its employees, suppliers,

This criterion may be relaxed:

| <ul><li>a) In companies with high market capitalization in which interests that are legally considered significant are minimal.</li><li>b) In companies where a plurality of shareholders represented on the board of directors is not related to one another.</li></ul>                                                                             |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Complies Explanation                                                                                                                                                                                                                                                                                                                                 |
| 17. That the number of independent directors represents at least half of the total number of directors.                                                                                                                                                                                                                                              |
| Nonetheless, when the company is not a high market capitalization company or in the event that it be a high cap company with one shareholder or a group acting in a coordinated fashion who together control more than 30% of the company's equity, the number of independent directors represent at least a third of the total number of directors. |
| Complies Explanation                                                                                                                                                                                                                                                                                                                                 |
| 18. That companies publish and update the following information regarding directors on the company website:                                                                                                                                                                                                                                          |
| a) Professional profile and biography.                                                                                                                                                                                                                                                                                                               |
| b) Any other boards to which the director belongs, regardless of whether the<br>companies are listed, as well as any other compensated activities engaged in,<br>regardless of type.                                                                                                                                                                 |
| c) Category of directorship, indicating, in the case of individuals who represent<br>significant shareholders, the shareholder that they represent or to which they<br>are connected.                                                                                                                                                                |
| d) The date of their first appointment as a director of the company's board of<br>directors, and any subsequent re-election.                                                                                                                                                                                                                         |
| e) The shares and options they own.                                                                                                                                                                                                                                                                                                                  |
| Complies Complies Partially Explanation                                                                                                                                                                                                                                                                                                              |

| 15. | appointment committee, explaining the reasons for the appointment of proprietary directors at the proposal of the shareholders whose equity interest is less than 3% It should also explain, where applicable, why formal requests from shareholders for membership on the board meeting were not honoured, when their equity interest i equal to or exceeds that of other shareholders whose proposal for proprietary directors was honoured.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                          |                                                        | ry<br>%.<br>or<br>is                                              |                                        |
|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------|--------------------------------------------------------|-------------------------------------------------------------------|----------------------------------------|
|     | Complies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Complies Partially                                                       | Explanation                                            | Not Applicable                                                    |                                        |
| 20. | That proprietary directive board if the share They should also reshareholder reduces it the number of propriet                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | eholder they represer<br>sign, in a proportion<br>ts percentage interest | nt alienates its<br>nal fashion, in<br>to a level that | entire equity interes<br>the event that sa<br>requires a decrease | id                                     |
|     | Complies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Complies Partially                                                       | Explanation                                            | Not Applicable                                                    |                                        |
| 21. | 1. That the Board of Directors may not propose the dismissal of any independent director before the completion of the director's term provided for in the bylaws unless the Board of Directors finds just cause and a prior report has been prepared by the appointment committee. Specifically, just cause is considered to exist if the director takes on new duties or obligates himself or herself to new obligations that would interfere with his or her ability to dedicate the time necessary for attention to the duties attendant to his post as a director, fails to complete the tasks inherent to his or her position, or enters into any of the circumstances which would cause the loss of independent status in accordance with applicable law. The dismissal of independent directors may also be proposed as a result of a public share offer, joint venture or similar transaction entailing a change in the |                                                                          |                                                        |                                                                   | vs<br>ed<br>ne<br>at<br>on<br>nt<br>se |
|     | of the board are the re<br>Recommendation 16.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                          |                                                        |                                                                   |                                        |
|     | Сотр                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | olies Explanation                                                        |                                                        |                                                                   |                                        |
|     | 1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                          |                                                        |                                                                   |                                        |
| 22. | That companies estable and, where appropriate which may damage the must be required to rethe consequent legal process.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | te, resign from their<br>e company's standing<br>port any criminal acts  | positions, who                                         | en circumstances aris<br>. Specifically, directo                  | se<br>rs                               |
|     | And that should a dir corporate law, the boa                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                          | _                                                      |                                                                   |                                        |

|     | Com                            | nplies Com                                   | plies Partially                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Explanation                                   |                                                   |                                                                             |
|-----|--------------------------------|----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|---------------------------------------------------|-----------------------------------------------------------------------------|
| 23. | submitted to applies espec     | the board of indep                           | directors to endent direct erest if the                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | be against the ors and direct decision col    | ne company's i<br>tors who are u<br>uld be detrin | er any proposal<br>interests. This<br>inaffected by a<br>nental to any      |
|     | about which appropriate co     | the director<br>onclusions an                | has serious r<br>d, in the even                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | eservations, t<br>t the director              | the director sh                                   | eated decisions nould draw the ign, explain the endation.                   |
|     | This recomme<br>directors, des |                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | he case of th                                 | e secretary o                                     | f the board of                                                              |
|     | Complies                       | Complies Par                                 | tially                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Explanation                                   | Not Applicable                                    |                                                                             |
| 24. | completion of decision in a    | f his or her<br>letter addr<br>of whether th | term, the direction is the contraction to the contraction is the contraction is the contraction in the contraction in the contraction is the contraction in the contraction in the contraction is the contraction in the contraction in the contraction is the contraction in the contraction in the contraction is the contraction in the contraction in the contraction is the contraction in the contraction in the contraction is the contraction in the contraction in the contraction is the contraction in the contraction in the contraction is the contraction in the contraction in the contraction is the contraction in the contraction in the contraction is the contraction in the contraction in the contraction is the contraction in the contr | ector should<br>the directors<br>has been rep | explain the ro<br>of the boar<br>ported as a ma   | eves before the<br>easons for this<br>d of directors.<br>eaterial event, it |
|     | Complies                       | Complies Par                                 | tially                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Explanation                                   | Not Applicable                                    |                                                                             |
| 25. | That the Ap                    | -                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                               |                                                   | directors have                                                              |
|     | And that the which director    |                                              | establish the                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | maximum nu                                    | ımber of comp                                     | oany boards on                                                              |
|     | Com                            | nplies C                                     | omplies Partiall                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | у                                             | Explanation                                       |                                                                             |

and, based on the particular situation, decide whether the director should continue in his or her position. And that the board of directors must provide a reasoned written account of all these events in its Annual Corporate Governance Report.

| 26. | 5. That the Board of Directors meet frequently enough so that it may effectively perform its duties, at least eight times per year, following a schedule of dates and agenda established at the beginning of the fiscal year and allowing each director individually to propose agenda items which do not appear originally. |                                               |                                                                                                      |                   |
|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|------------------------------------------------------------------------------------------------------|-------------------|
|     | Complies                                                                                                                                                                                                                                                                                                                     | Complies Partially                            | Explanation                                                                                          |                   |
| 27. | the annual report o                                                                                                                                                                                                                                                                                                          |                                               | bsolutely necessary and<br>nce, and when absences                                                    |                   |
|     | Complies                                                                                                                                                                                                                                                                                                                     | Complies Partially                            | Explanation                                                                                          |                   |
| 28. | case of directors, reg<br>concerns are not re                                                                                                                                                                                                                                                                                | garding the direction                         | ess concern regarding a p<br>in which the company is<br>of directors, that upon<br>d in the minutes. | headed and said   |
|     | Complies Comp                                                                                                                                                                                                                                                                                                                | lies Partially Ex                             | planation Not Applicab                                                                               | le                |
| 29. | advice in order to                                                                                                                                                                                                                                                                                                           |                                               | eans for directors to ob<br>duties including, shoul<br>se.                                           |                   |
|     | Complies                                                                                                                                                                                                                                                                                                                     | Complies Partially                            | Explanation                                                                                          |                   |
| 30. |                                                                                                                                                                                                                                                                                                                              |                                               | necessary for directors t<br>es available to them who                                                |                   |
|     | Complies                                                                                                                                                                                                                                                                                                                     | Explanation                                   | Not Applicable                                                                                       |                   |
| 31. | of Directors are to m                                                                                                                                                                                                                                                                                                        |                                               | ate those matters about<br>plution so that the direct<br>me.                                         |                   |
|     | matters for decision on the agenda, prio                                                                                                                                                                                                                                                                                     | or resolution before t<br>r express agreement | the chairman wishes he board of directors whi t of a majority of the d                               | ich do not appear |

|     | Complies Complies F                                                                                                                                                                                                                                                         | artially Explan                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | ation<br>]                                                                                                                                        |                                                                     |
|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|
| 32. | <ol><li>That directors shall be periodical<br/>the opinions of significant sha<br/>company and its group.</li></ol>                                                                                                                                                         | - T                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                   | -                                                                   |
|     | Complies Complies F                                                                                                                                                                                                                                                         | artially Explan                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | ation                                                                                                                                             |                                                                     |
| 33. | 3. That the Chairman, as the one re directors, in addition to carrying should prepare and submit to the to be considered; organize and well as, if applicable, the chief exthe board and the effectiveness to considering strategic issues, each director when circumstance | g out his duties board of directo coordinate the potective of the coordinate the coordinate and approve approve and approve approxement ap | required by law and t<br>rs a schedule of dates a<br>Priodic evaluation of th<br>Impany; be responsible<br>Ire that sufficient time               | he bylaws,<br>nd matters<br>e board as<br>for leading<br>is devoted |
|     | Complies Complies F                                                                                                                                                                                                                                                         | artially Explan                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | ation                                                                                                                                             |                                                                     |
| 34. | 4. That when there is a coordinate confer upon him the following copreside over the board of direct should there be any; reflect the investors and shareholders in or to their concerns, in particular at the company; and coordinate a second coordinate as                | ompetencies in a<br>ors in the absence<br>e concerns of no<br>der to understand<br>s those concerns                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | ddition to those conferred of the chairman and winders of the chairman and winders of the chair points of view and relate to corporate governate. | red by law:<br>vice chairs,<br>liaise with<br>nd respond            |
|     | Complies Complies Partially                                                                                                                                                                                                                                                 | Explanatio                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | n Not Applicable                                                                                                                                  |                                                                     |
| 35. | 5. That the secretary of the Board of and decisions of the Board of regarding good governance contare applicable to the Company.                                                                                                                                            | Directors take in                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | to account the recomn                                                                                                                             | nendations                                                          |
|     | Complies                                                                                                                                                                                                                                                                    | Explanation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                   |                                                                     |
|     |                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                   |                                                                     |

36. That the Board of Directors meet in plenary session once a year and adopt, where appropriate, an action plan to correct any deficiencies detected in the following:

- a) The quality and efficiency of the Board of Directors' work.
- b) The workings and composition of its committees.
- c) Diversity of membership and competence of the Board of Directors.
- d) Performance of the Chairman of the Board of Directors and the chief executive officer of the Company.
- e) Performance and input of each director, paying special attention to those in charge of the various committees of the Board.

In order to perform its evaluation of the various committees, the Board of Directors will take a report from the committees themselves as a starting point and for the evaluation of the Board, a report from the appointment committee.

Every three years, the Board of Directors will rely upon the assistance of an external advisor for its evaluation, whose independence shall be verified by the Appointment Committee.

Business relationships between the consultant or any member of the consultant's group and the company or any company within its group shall be broken down in the Annual Report on Corporate Governance.

The process and the areas evaluated shall be described in the Annual Report on Corporate Governance.

|     | Com            | plies Complies      | Partially Explar | nation                                                        |                 |
|-----|----------------|---------------------|------------------|---------------------------------------------------------------|-----------------|
| 37. |                | t be similar to tha | •                | oportion of each d<br>self, and its secret                    |                 |
|     | Complies       | Complies Partially  | Explanatio       | on Not Applicable                                             | <u>e</u>        |
| 38. | decisions take | en by the Executiv  | ve Committee and | vare of the matter<br>I that all members<br>ive committee mee | of the Board of |
|     | Complies       | Complies Partially  | Explanati        | on Not Applicable                                             | 2               |

| 39. | in cons           | ideration of their k                                                                                       | nowledge and experienc                                                                                             | cular its chairman, are appointed e in accountancy, audit and risk mbers be independent directors.                                                                                                           |
|-----|-------------------|------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|     |                   | Complies                                                                                                   | Complies Partially                                                                                                 | Explanation                                                                                                                                                                                                  |
| 40. | charge<br>control | of the internal aud                                                                                        | it function, which ensure<br>orrectly, and which repor                                                             | ee, there be a unit which is in es that information and internal ts to the non-executive chair of                                                                                                            |
|     |                   | Complies                                                                                                   | Complies Partially                                                                                                 | Explanation                                                                                                                                                                                                  |
| 41. | presen<br>that m  | t an annual work pl                                                                                        | an to the Audit Committee implementation of this                                                                   | ing the internal audit function<br>ee, report directly on any issues<br>s plan, and present an activity                                                                                                      |
|     | Complie           | es Complies Pa                                                                                             | rtially Explanation                                                                                                | Not Applicable                                                                                                                                                                                               |
|     |                   |                                                                                                            |                                                                                                                    |                                                                                                                                                                                                              |
| 42. |                   | n addition to that<br>sible for the followi                                                                |                                                                                                                    | law, the Audit Committee be                                                                                                                                                                                  |
|     | 1. 1              | With regard to infor                                                                                       | mation systems and inter                                                                                           | nal control:                                                                                                                                                                                                 |
|     | a)                | the company and                                                                                            | , if applicable, the grou<br>and the appropriate ap                                                                | financial information relative to<br>up, monitoring compliance with<br>oplication of consolidation and                                                                                                       |
|     | b)                | internal audit fund<br>dismissal of the h<br>approve its goals<br>primarily on mate<br>its activities; and | ction; propose the selection<br>ead of internal audit; dra<br>and work plans, making<br>rial risks to the company; | es of the group charged with the con, appointment, re-election and ft a budget for this department; sure that its activity is focused; receive periodic information on agement takes into account the corts. |
|     | c)                | confidentially and important conseq                                                                        | l, if appropriate, anony                                                                                           | at allows employees to report<br>mously, any irregularities with<br>e of a financial or accounting                                                                                                           |

With regard to the external auditor:

2.

- a) In the event that the external auditor resigns, examine the circumstances which caused said resignation. b) Ensure that the compensation paid to the external auditor for its work does not compromise the quality of the work or the auditor's independence. c) Insist that the company file a Report of Material Fact with the CNMV when there is a change of auditor, along with a statement on any differences that arose with the outgoing auditor and, if applicable, the contents thereof. d) Ensure that the external auditor hold an annual meeting with the Board of Directors in plenary session in order to make a report regarding the tasks accomplished and regarding the development of its accounting and risks faced by the company. e) Ensure that the company and the external auditor comply with applicable rules regarding the rendering of services other than auditing, proportional limits on the auditor's billing, and all other rules regarding auditors' independence. Complies Complies Partially Explanation 43. That the Audit Committee may require the presence of any employee or manager of the Company, even without the presence of any other member of management. Complies Complies Partially Explanation 44. That the Audit Committee be kept abreast of any corporate and structural changes
- 44. That the Audit Committee be kept abreast of any corporate and structural changes planned by the company in order to perform an analysis and draft a report beforehand to the Board of Directors regarding economic conditions and accounting implications and, in particular, any exchange ratio involved.

| Complies | Complies Partially | Explanation | Not Applicable |
|----------|--------------------|-------------|----------------|
|          |                    |             |                |

- 45. That the risk management and control policy identify, at a minimum:
  - a) The various types of financial and non-financial risks (among those operational, technological, legal, social, environmental, political and reputational) which the company faces, including among financial or economic risks, contingent liabilities and other off balance sheet risks.
  - b) Fixing of the level of risk the company considers acceptable.
  - c) Means identified in order to minimize identified risks in the event they come to pass.
  - d) Internal control and information systems to be used in order to control and manage identified risks, including contingent liabilities and other off balance sheet risks.

|     | Compiles                                                            | Complies Partially                                                                                                          | Explanation                                            |                  |
|-----|---------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------|------------------|
| 46. | management function del                                             | pervision of the Audit Con<br>he Board of Directors, there<br>egated to an internal unit of<br>I with the following respons | e exists an internal contr<br>or department of the con | ol and           |
|     |                                                                     | unctioning of risk manager<br>ey adequately identify, ma<br>t the company.                                                  | •                                                      |                  |
|     | <ul> <li>b) Actively participate<br/>decisions regarding</li> </ul> | in the creation of the ri                                                                                                   | sk strategy and in imp                                 | ortant           |
|     | c) Ensure that the risi                                             | management and control colicy issued by the Board o                                                                         |                                                        | tigate           |
|     | Complies                                                            | Complies Partially                                                                                                          | Explanation                                            |                  |
|     |                                                                     |                                                                                                                             |                                                        |                  |
| 47. | are chosen taking into acc                                          | and the Compensation Com<br>ount the knowledge, ability<br>re called upon to complete                                       | mittee if they are sepa<br>y and experience necess     | rate -<br>ary to |
|     | Complies                                                            | Complies Partially                                                                                                          | Explanation                                            |                  |
|     |                                                                     |                                                                                                                             |                                                        |                  |
| 48. | That high market capitaliz Compensation committees                  | •                                                                                                                           | ned separate Appointmer                                | nt and           |
|     | Complies                                                            | Explanation                                                                                                                 | Not Applicable                                         |                  |
|     |                                                                     |                                                                                                                             |                                                        |                  |
|     | The Company has not see                                             | asidered it convenient to se                                                                                                | aparate the current Namie                              | nation           |

The Company has not considered it convenient to separate the current Nomination, Compensation and Corporate Governance Committee into two committees for the following reasons:

- The members of the Nomination, Compensation and Corporate Governance Committee have the knowledge and experience necessary in order to deal with issues relevant to both committees.
- The volume of annual work is manageable in one committee.
- It would unnecessarily increase the number of committees and therefore the total compensation paid to the Board given that there is a fixed amount set for membership on the various administrative bodies.

| 49. | 9. That the Appointment Committee consult with the Chairman of the Board of Directors and the chief executive of the company, especially in relation to matters concerning executive directors.                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                      |                                                                   |
|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|-------------------------------------------------------------------|
|     |                                                                                                                                                                                                                                                                                            | es he or she consid                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | **                   | Committee to consider potential fill a vacancy on the board of    |
|     |                                                                                                                                                                                                                                                                                            | Complies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Complies Partially   | Explanation                                                       |
| 50. |                                                                                                                                                                                                                                                                                            | to the functions as                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                      | ctions independently and that, in that it be responsible for the  |
|     | a)<br>b)<br>c)<br>d)                                                                                                                                                                                                                                                                       | Propose basic conditions of employment for senior management.  Verify compliance with Company compensation policy.  Periodically review the compensation policy applied to directors and senior managers, including compensation involving the delivery of stock as well as guaranteeing that individual compensation be proportional to that received by other directors and senior managers.  Watch out that potential conflicts of interest do not undermine the independence of external advice rendered to the Board.  Verify information regarding compensation paid to directors and senior managers contained in the various corporate documents, including the annual report on director compensation. |                      |                                                                   |
|     |                                                                                                                                                                                                                                                                                            | Complies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Complies Partially   | Explanation                                                       |
| 51. | executive                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                      | n the Chairman and the chief<br>lating to executive directors and |
|     |                                                                                                                                                                                                                                                                                            | Complies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Complies Partially   | Explanation                                                       |
| 52. | 2. That the rules regarding composition and workings of supervision and control committees appear in the rules governing the Board of Directors and that they be consistent with those which apply to legally mandated committees in accordance with the recommendations above, including: |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                      |                                                                   |
|     | a)                                                                                                                                                                                                                                                                                         | That they be comp                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | •                    | non-executive directors, with a                                   |
|     | b)                                                                                                                                                                                                                                                                                         | That their chairmen                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | be independent direc | tors.                                                             |
|     | c)                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                      | ers for these committees taking<br>d experience and the duties of |

each committee; discuss their proposals and reports; and detail their activities and accomplishments during the first plenary session of the board of directors occurring after the committee's last meeting.

- d) That the committees be allowed to avail themselves of outside advice when they consider it necessary to perform their duties.
- e) That their meetings be recorded and the minutes be made available to all directors.

| Complies | Complies Partially | Explanation | Not Applicable |
|----------|--------------------|-------------|----------------|
|          |                    |             |                |

- 53. That verification of compliance with corporate governance rules, internal codes of conduct and social corporate responsibility policy be assigned to one or split among more than one committee of the board of directors, which may be the audit committee, the appointment committee, the corporate social responsibility committee in the event that one exists, or a special committee created by the board of directors pursuant to its powers of self-organization, to which shall be specifically given at a minimum the following responsibilities:
  - a) Verification of compliance with internal codes of conduct and the company's corporate governance rules.
  - b) Supervision of the communication strategy and relationship with shareholders and investors, including small and medium sized shareholders.
  - c) The periodic evaluation of the adequacy of the company's corporate governance system, with the goal that the company promote social interest and take into account, where appropriate, the legitimate interests of other stakeholders.
  - d) Review of the company's corporate responsibility policy, ensuring that it is oriented towards value creation.
  - e) Follow-up of social responsibility strategy and practice, and evaluation of the degree of compliance.
  - f) Supervision and evaluation of the way relationships with various interest groups are handled.
  - g) Evaluation of everything related to non-financial risks to the company, including operational, technological, legal, social, environmental, political and reputational.
  - h) Coordination of the process of reporting on diversity and reporting nonfinancial information in accordance with applicable rules and international benchmarks.

| Complies | Complies Partially | Explanation |
|----------|--------------------|-------------|
|          |                    |             |

| 54. | which the           | ch the company voluntarily assumes regarding specific interest groups and ntifies at a minimum: |                                                         |                                                                                                                               |  |
|-----|---------------------|-------------------------------------------------------------------------------------------------|---------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|--|
|     | a)                  | •                                                                                               | of the social corporate rools to support it.            | esponsibility policy and the                                                                                                  |  |
|     | b)                  | Corporate strateg                                                                               |                                                         | ility, the natural environment                                                                                                |  |
|     | c)                  | clients, suppliers                                                                              | s, social issues, natural e                             | o: shareholders, employees,<br>environment, diversity, fiscal<br>and the prevention of illegal                                |  |
|     | d)                  |                                                                                                 | ed in the immediately pre                               | ults of application of specific ceding paragraph, associated                                                                  |  |
|     | e)                  | Means of supervi                                                                                | sing non-financial risk, ethi                           | cs, and business behaviour.                                                                                                   |  |
|     | f)                  | Communication of groups.                                                                        | channels, participation ar                              | nd dialogue with interested                                                                                                   |  |
|     | g)                  | •                                                                                               | munication practices which integrity and honour.        | n impede the manipulation of                                                                                                  |  |
|     |                     | Complies                                                                                        | Complies Partially                                      | Explanation                                                                                                                   |  |
| 55. | report, re          |                                                                                                 | related to corporate so                                 | or within the management cial responsibility, following                                                                       |  |
|     |                     | Complies                                                                                        | Complies Partially                                      | Explanation                                                                                                                   |  |
| 56. | meet the dedication | desired profession, qualifications a excessive as to co                                         | nal profile and to adequat<br>and responsibility demand | tract and retain directors who<br>ely compensate them for the<br>ed of their posts, while not<br>nt judgment of non-executive |  |
|     |                     | Complies                                                                                        | Explanation                                             |                                                                                                                               |  |
| 57. | That only           | executive directo                                                                               | ors receive compensation l                              | inked to corporate results or                                                                                                 |  |

personal performance, as well as compensation in the form of delivery of shares,

options or rights to shares or instruments whose value is indexed to share value, or long term savings plans such as pension plans, retirement accounts or any other retirement plan.

Shares may be delivered to non-executive directors under the condition that they maintain ownership of the shares until they leave their posts as directors. The forgoing shall not apply to shares which the director may of needs sell in order to meet the costs related to their acquisition.

|     |                                                  | Complies                                                                                                                                                                                                                                                                                                      | Complies F                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Partially                                                    | Explanation          |              |
|-----|--------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|----------------------|--------------|
|     |                                                  |                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                              |                      |              |
| 58. | administra<br>consonant<br>upon gen<br>operates, | ative safeg<br>t with the v<br>eral develop<br>or other sin                                                                                                                                                                                                                                                   | nriable compensation uards in order to endowork performance of the marke in the mar | ensure that said<br>the recipients ar<br>ts or in the sector | compensation is fand | irly<br>lely |
|     | And, in pa                                       | rticular, tha                                                                                                                                                                                                                                                                                                 | t variable compensat                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | ion components:                                              |                      |              |
|     | a)                                               |                                                                                                                                                                                                                                                                                                               | to predetermined a<br>criteria take into ac<br>t.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | •                                                            |                      |              |
|     | b)                                               | that are ge                                                                                                                                                                                                                                                                                                   | ustainability of the control of the control of the control operating positions.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | long term value,                                             | such as compliance w | /ith         |
|     | c)                                               | Are based upon balancing short, medium and long term objectives, permit the reward of continuous achievement during a period of time long enough to judge creation of sustainable value such that the benchmarks used for evaluation are not comprised of one-time, seldom occurring or extraordinary events. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                              |                      |              |
|     | Cor                                              | mplies                                                                                                                                                                                                                                                                                                        | Complies Partially                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Explanation                                                  | Not Applicable       |              |
| 59. | minimum                                          | period of                                                                                                                                                                                                                                                                                                     | ion of variable comp<br>time sufficient t<br>nave been met.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                              |                      |              |
|     | Cor                                              | mplies                                                                                                                                                                                                                                                                                                        | Complies Partially                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Explanation                                                  | Not Applicable       |              |

| 60.                                                                                                                                  | •                                                                                                                                                                                                                                                                                                                                                                  | nat compensation related to company results takes into account any reservations hich may appear in the external auditors' report which would diminish said results. |                 |                  |  |  |  |
|--------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|------------------|--|--|--|
|                                                                                                                                      | Complies                                                                                                                                                                                                                                                                                                                                                           | Complies Partially                                                                                                                                                  | Explanation     | Not Applicable   |  |  |  |
| 61.                                                                                                                                  | 61. That a material portion of variable compensation for executive directors depend upon the delivery of shares or instruments indexed to share value.                                                                                                                                                                                                             |                                                                                                                                                                     |                 |                  |  |  |  |
|                                                                                                                                      | Complies                                                                                                                                                                                                                                                                                                                                                           | Complies Partially                                                                                                                                                  | Explanation     | n Not Applicable |  |  |  |
| 62.                                                                                                                                  | 52. That once shares or options or rights to shares arising from compensation schemes have been delivered, directors are prohibited from transferring ownership of a number of shares equivalent to two times annual fixed compensation, and the director may not exercise options or rights until a term of at least three years since their delivery has passed. |                                                                                                                                                                     |                 |                  |  |  |  |
| The forgoing shall not apply to shares which the director may of needs sell in order to meet the costs related to their acquisition. |                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                     |                 |                  |  |  |  |
|                                                                                                                                      | Complies                                                                                                                                                                                                                                                                                                                                                           | Complies Partially                                                                                                                                                  | Explanation     | n Not Applicable |  |  |  |
| 63.                                                                                                                                  | 3. That contractual arrangements include a clause which permits the company to seek<br>reimbursement of variable compensation components in the event that payment<br>does not coincide with performance criteria or when delivery was made based upon<br>data later deemed to be inaccurate.                                                                      |                                                                                                                                                                     |                 |                  |  |  |  |
|                                                                                                                                      | Complies                                                                                                                                                                                                                                                                                                                                                           | Complies Partially                                                                                                                                                  | Explanation Not | t Applicable     |  |  |  |
| 64.                                                                                                                                  | That payments made for contract termination shall not exceed an amount equivalent to two years of total annual compensation and that it shall not be paid until the company has verified that the director has fulfilled all previously established criteria for payment.                                                                                          |                                                                                                                                                                     |                 |                  |  |  |  |
|                                                                                                                                      | Complies                                                                                                                                                                                                                                                                                                                                                           | Complies Partially                                                                                                                                                  | Explanation Not | t Applicable     |  |  |  |

## H. FURTHER INFORMATION OF INTEREST

- If there is any aspect regarding corporate governance in the company or other companies in the group that have not been included in other sections of this report, but which are necessary in order to obtain a more complete and understandable picture of the structure and governance practices in the company or group, describe them briefly below.
- 2. This section may also be used to provide any other information, explanation or clarification relating to previous sections of the report, so long as it is relevant and not redundant.
  - Specifically, indicate whether the Company is subject to any corporate governance legislation different from than that prevailing in Spain and, if so, include any information required under this legislation that differs from the data requested in this report.
- 3. The company may also indicate whether it voluntarily complies with other ethical or best practice codes, whether international, industry based, or other. In such a case, name the code in question and the date the company began following it. It should be specifically mentioned that the company adheres to the Code of Good Tax Practices of 20 July, 2010.

This Annual Corporate Governance Report was approved by the Board of Directors of the Company at the meeting held on 19 March 2018.

Indicate whether any Directors voted against or abstained from voting on this report.

|                                                               | Yes No                                        |                        |
|---------------------------------------------------------------|-----------------------------------------------|------------------------|
| Name of Director not<br>Voting for Approval of<br>this Report | Reasons (opposed, abstention, non-attendance) | Explanation of Reasons |
|                                                               |                                               |                        |